



HMT (INTERNATIONAL) LIMITED
(A Wholly owned Subsidiary of HMT Limited)
HMT Bhavan, 59, Bellary Road, Bangalore

HRM/ADVT -1/19-20

Date: 24/04/2019

HMT (International) Limited, a Mini Ratna CPSE and a leading Export House engaged in Export of products of HMT Group and other Engineering Industries, implementation of turnkey projects abroad and also offers import services, invites dynamic professionals to take up challenging career opportunities on permanent basis, as detailed below:

Post & Grade	Pay Scale (2007)	Post Qualification Experience	Upper age limit (as on.2019)	Qualification	No. of posts
Deputy General Manager (DGM) - Projects (PS VII)/ OR Joint General Manager (JGM) - Projects (PS - VIII)	Rs. 32,900 - 58,000 Rs.43,200-66,000	15 years 19 years	45 years 50 years	Full time Engineering Degree preferably with MBA from recognized university.	1
Deputy General Manager (DGM) - Product Export (PS VII) OR Joint General Manager (JGM) - Product Export (PS - VIII)	Rs. 32,900 - 58,000 Rs.43,200-66,000	15 years 19 years	45 years 50 years	Full time Engineering Degree preferably with MBA from recognized university.	1

Note: Age relaxation may be considered based on the experience and qualification for suitable candidates.

JOB DESCRIPTION:

1. Projects: The applicant will be responsible for the overall performance of the Company in terms of business, orders, sales turnover, etc. and should

- Possess a good background in business skills, management, budgeting and analysis.

- Be well versed with tendering activities / procedures.
- Be experienced in preparation of project proposals and its implementation.
- Be experienced in preparation of Agreements, MOUs etc. for implementation of project.
- Possess Fair knowledge of project budgeting and project performance management using appropriate systems, tools and techniques
- Possess Hands on experience in erection and commission activities of various machines involved in the project.
- Be well versed with preparation of Project reports for field study in order to procure projects.
- Be an excellent communicator and comfortable managing multiple tasks
- Be a team player and possess a problem-solving aptitude.
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2. Products : The applicant will be overall in charge of Product department and be responsible for marketing and export of Machine Tools and related products and for providing import services, in terms of business, orders, sales turnover, etc. and should

- Possess exposure to international marketing and excellent communication skills to interact with suppliers / foreign customers.
- Be experienced in preparation of proposal for marketing of products and its pricing methods.
- Possess practical knowledge of Erection and Commissioning activities.
- Be experienced in Enquiry generation and its complete follow up till order procurement.
- Preferably have worked in factory environment
- Possess energetic and convincing attitude to generate business.
- Be an excellent communicator and comfortable managing multiple tasks
- Be a team player and possess a problem-solving aptitude.
- Possess good command over related computer software systems, tools and techniques.

2. REMUNERATION:

In addition to the Basic Pay & DA, the compensation package includes Company Accommodation/ HRA, Canteen subsidy, Washing Allowance, PF, Gratuity, Medical facility, Conveyance Reimbursement, Monthly Incentives, Leave Encashment etc., as per Company Rules. In case Company quarter is allotted, no HRA is payable.

3. GENERAL CONDITIONS:

1. Only Indian Nationals need apply.
2. Management reserves the right to relax age, qualification and experience as also to consider related qualification & experience in case of deserving / exceptional candidates.
3. The placement will be on permanent basis depending on the need of the organization as decided by the Selection Committee.
4. The minimum qualification at engineering graduate level shall be with 60% and above from a recognized University/Institute. However, Management reserves the right to set an upper level of cut off marks for short-listing the candidates.
5. Mere conformity to the job requirements / qualification will not entitle a candidate to be called for interview. Management reserves the right to reject the applications without assigning any reason.
6. Management also reserves the right to cancel the entire recruitment / selection process at its discretion.
7. A non-refundable account payee Demand Draft for Rs.500/- drawn in favor of HMT (International)Limited, on any Scheduled Bank payable at Bangalore is to be enclosed along with the application in the prescribed format. No other mode of payment is acceptable. Candidates are advised to write their name and address on reverse side of DD. No fee is to be paid by SC/ST candidates and Persons with Disability (PWD).
8. Applicants serving in Govt. / Public Sector Undertakings/Semi-Govt. Organizations should apply through proper channel or produce '**No Objection Certificate**' at the time of interview failing which they will not be permitted to appear for the interview.
9. **Experience certificate where ever possible should be attached. A separate sheet detailing nature of duties performed, period and designation should also be attached.**
10. The original documents/certificates/testimonials in proof of Age (Only SSLC/SSC/10th Standard Board Certificate will be admitted as proof of age), qualification, experience, caste/category as mentioned/enclosed in the application shall be produced at the time of interview for verification. **In case of failure to produce the original testimonials/certificates as mentioned in the application for verification while attending the interview, the candidate will not be allowed to appear for interview and no TA shall be payable.**

11. Appointment of selected candidates is subject to verification of Caste and Character and Antecedents, as the case may be, from the concerned authorities as per the rules of the Company.
12. Reservations and age relaxation for SC/ST/OBC/ PWD/Minority etc., are as per Govt. of India Directives. However, since the retirement age in the Company is 60 years, the candidates must have minimum three years service left before attaining the age of retirement and any relaxation applicable will be restricted to this extent only.
13. Candidates belonging to SC/ST/OBC/PWD/Minority/Ex-Servicemen/EWS category should enclose copy of the certificate issued by the Competent Authority to that effect.
14. Candidates belonging to OBC category are required to produce the recently obtained OBC Certificate (Non-creamy layer) in the format prescribed by Govt. of India, issued by Competent Authority.
15. Candidates belonging to PWD/Ex-Servicemen are required to furnish self-attested copies of certificates in support of their claim.
16. **For EWS Candidates:** Reservation for Economically Weaker Section candidates shall be done in accordance with Government directives.
17. Selected candidate shall undergo medical examination by the Company's Medical Officer and only on medical fitness, the incumbent will be permitted join the Company.
18. No correspondence will be entertained with the candidates not short-listed / not selected.
19. Incomplete application or applications not in the prescribed format will be rejected and no correspondence in this regard will be entertained.
20. Management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement, including cancellation of post.
21. Management will not be responsible for delayed receipt/non-receipt of applications.

22. **All correspondence / intimation regarding interview etc., will be done only through E-mail given by the candidates.**
23. The decision of Management regarding selection will be final.
24. Court of jurisdiction for any dispute will be at Bangalore.

4. SELECTION PROCEDURE:

Eligible candidates short-listed based on the initial screening will be called for interview. Instructions regarding interview will be intimated to the short-listed candidates individually. The outstation candidates called for interview will be paid the eligible train fare to & fro 3 Tier AC by the shortest route on production of proof of journey subject to point No.8 as referred to above).

5. HOW TO APPLY:

Application in the prescribed format duly filled-in enclosing the Demand Draft and a set of self attested photo copies of the relevant certificates in proof of qualification, age, category, experience etc., and affixing latest passport size photograph at the space provided should be sent in **sealed cover superscribed "APPLICATION FOR THE POST OF"** so as to reach the following address on or before **14th May 2019** through courier / speed post:

The Manager (HR),
HMT (International)Limited,
HMT Bhavan,
No.59, Bellary Road,
BANGALORE - 560 032.



HMT (International) Limited
HMT Bhavan
59, Bellary Road, Bangalore - 560032

(Please use BLOCK LETTERS ONLY)

Affix Latest Passport size
photo

APPLICATION FOR THE POST OF :														
1	Name Mr. / Ms													
2	S/o, D/o, W/o													
3	Address for communication (With PIN Code)													
	Telephone Nos. with STD code	Office								Res.				
	Mobile													
	E-mail ids	1												
	2													
4	Date of Birth	D	D	M	M	Y	Y	Y	Y	Age (as on date of application)	Y	Y	M	M
5	Caste/Category	SC	ST	OBC	GEN	PH	EWS	(Tick appropriate column)						
6	Qualification (Copies of all Marks Cards & Degree Certificates to be enclosed)													
	Exam passed	Yr of passing	Full/part time	Coure duration	University / Institution				% of marks	Specialisation				

7 Post-qualification Experience : (For details of nature of duties, attach separate sheet along with resume)

Organization & Address	Designation	Nature of duties	Period (Commencing from latest / present)						Pay & Pay scale
			From		To		Duration		
			M	Y	M	Y	Y	M	

Certified that the information furnished above are true.

Place :

Date :

(Signature)

STATEMENT OF DOCUMENTS ENCLOSED TO THE APPLICATION FORMAT

	Documents Enclosed	Status (tick the relevant column)		
		Yes	No	NA
1.	Demand Draft for the prescribed amount.			
2.	Proof of Date of Birth (<i>only SSLC/SSC/10th Standard Board Marks Card</i> will be admitted as proof of age).			
3.1	Proof of Caste - SC/ST in the prescribed format.			
3.2	Latest OBC Certificate (Non-creamy layer) in the format as applicable for appointment to posts under Govt. of India to be produced.			
3.3	Minority declaration Certificate.			
3.4	Ex-Servicemen Certificate.			
3.5	PWD certificate issued by the Competent Authority (Govt. Hospital or Medical Board attached to Special Employment Exchange for the handicap) as per the "Persons with Disabilities [Equal opportunities, protection of right and full participation] Act, 1995".			
4.	Qualification Certificates:			
4.1	SSLC/SSC/10 th Standard Board Marks Card.			
4.2	Inter/Diploma Marks Card (Semester-wise/Year-wise).			
4.3	Inter/Diploma Certificate.			
4.4	Degree Marks Card (Semester-wise/Year-wise).			
4.5	Degree Certificate.			
4.6	PG Degree/Dip. Marks Card (Semester-wise/Year-wise).			
4.7	PG Degree/Diploma Certificate.			
4.8	Other Qualifications, if any (Pl. specify).			
5.	Post-qualification Experience Certificate(s).			

Note: The self attested copies of the documents/certificates (Sl.No.2 to 5) should be enclosed to this format in the same order.