The KHPT is implementing a World Health Organiation (WHO) supported study on developing and implementing a framework for mapping and assessing vulnerabilities among adolescents in India. The overarching aim of the study is to understand and address the vulnerabilities in health among adolescent girls and boys and to develop a framework for the identification of vulnerabilities and needs across India. The specific objectives of the study is to develop a vulnerability framework to identify adolescents with topmost needs and risk factors across selected states, to finalize the vulnerability framework in consultation with national and state governments and other key stakeholders to develop/formulate a plan of action and guidelines for the implementation of the framework at the central/state level.

KHPT invites applications from committed, compassionate and competent persons for the following positions for the above mentioned WHO funded study;

1. Research and Knowledge Management Officer: Position: 1, Bangalore

<u>**Qualification, Skills & Competencies:**</u>

- Post graduate in Social Science, Social Work, Anthropology, Demography or other equivalent degree.
- Minimum 5 years of relevant experience in documentation and knowledge management in the social development sector especially on adolescent issues.
- Willingness to travel across India.

- Excellent writing and communication skills in English.
- Communication skills for presenting the data, even to the grass-root level staff.
- Candidate having knowledge of local language (Kannada) is preferred.

Roles and Responsibilities:
- Develop a literature search strategy with the support of project lead.
- Conduct a systematic literature search using specific keywords in online databases such as Pubmed, Scopus, Google Scholar, JSTOR and among others.
- Other literature search might include Government report/policies, conference proceedings, bibliographies of relevant articles, unpublished studies, hand searching key journals, and personal communication with experts in the field.
- Systematically organize and maintains a repository of literature for review process.
- Documenting the search process.
- Visit academic and non-academic institutions, Government departments, and Non-Governmental Organizations working on adolescent issues within India to accumulate the existing body of knowledge on adolescent vulnerabilities.
- Conduct interviews/consultation meetings with different stakeholders across the country.
- Support the project lead in preparing the monthly reports, project reports, presentations and other documents as when required by the donor.
- Maintain the project's photo bank on flickr.
- Support knowledge generation and translation initiatives of the Project.
- Documentation of special events, project activities including dissemination meetings and workshops with different stakeholders.

Reporting: The Research and Knowledge Management Officer will closly work with the study team and report to Senior Adoloscent Research Consultant.

Salary Range: The Salary for the positon will be fixed after analyzing the qualification, skills sets, relevant experience and interview performance and market standards etc.,

KHPT provides safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants. Physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.

Above position(s) involves travel and preferences will be given to candidates who have work experience with /Govt / Development sectors working in Adoloscent

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work and in-depth project knowledge.

How to apply:

Interested candidates please apply using the prescribed **KHPT Application Format** and email it to jobs@khpt.org . Candidates can download the format by clicking on 'Application Format' or visit www.khpt.org to download the format.

The application should reach on or before **27th November, 2019**

Please note that completed applications in the prescribed format will help us in short listing and only shortlisted candidates will be called for the interview.