

23rd November, 2019



KHPT invites applications from committed, compassionate and competent candidates for the following position for its Non communicable Disease (NCD) project which is implemented in Mysore district of Karnataka.

1. Community Health Supervisor: Position: 3, Mysore

Qualification, experience & Competencies:

- Degree or Post graduate degree in social sciences
- Fluency in written and spoken Kannada and Knowledge of English language.
- Good communication, leadership and facilitation skills.
- Willingness and ability to travel extensively across Mysuru city
- Prior experience of working in a Non-Communicable Diseases (NCD) related project or NCD clinics is an added advantage.

Roles and Responsibilities:

- Responsible for the overall community mobilization intervention in the geography.
- Oversee the functioning of the Community Health Workers (CHWs) reporting to them.
- Ensures the quality of the services provided to the patients.
- Prepare the due list of the patients for the various services provided under the MF programme and ensures the delivery of the same to the patients.
- Builds the capacities and knowledge of the CHWs periodically
- Periodically visits the CHWs and extends supportive supervision in the implementation of the programme
- Coordinates the Yoga programme in the geography with the help of the Yoga coordinator
- Facilitate and ensures the community mobilization for the various events like Health Camps, Health and Wellness centre (H&WC) activities etc
- Collects the outreach and other reports on weekly basis from the CHWs and enters in Commcare software periodically.
- Ensure proper communication and rapport building with the UPHC staffs and Private practitioners to provide better services to the patients.
- Periodically check the quality of the BCC activities done by the CHWs and help them to update on the information periodically
- Establishes good network with the likeminded organisations like CBOs, CSOs, faith based organisations etc in the working area
- Responsible for developing Health and Wellness centre in the geography and ensures the maximum utilisation of the services at the centre

- Facilitates the patients to visit the facility for testing, counselling and treatment periodically
- Visits the critical patients periodically and refers them the secondary/tertiary care centre for advanced diagnosis/services/treatment
- Attend all the trainings and meetings organised as part of knowledge building/sharing/review in the interest of the programme
- Ensure the monthly report generation by the CHWs and recommends their invoices for the payments
- Take up the any task assigned by her line manager pertaining to the programme

Reporting: The Community Health Supervisor will be reporting to the Project Officer - NCD project, Mysore or person designated by him.

Salary: Salary will be fixed based on qualification, overall experience, relevant experience and interview performance.

KHPT provides safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants. Physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work in public health sector and in-depth project knowledge.

Preferences will be given to candidates who have work experience with Government / Development sectors.

How to apply:

Interested candidates please apply using the prescribed **KHPT Application Format** and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit www.khpt.org to download the format.

The application should reach on or before **03rd December, 2019**.

Please note that completed applications in the prescribed format will help us in shortlisting.