

RECRUITMENT OF CIVILIAN GROUP 'C' POST AT ASC CENTRE (SOUTH) - 2ATC, BANGALORE-560007

(Central Government Department under Ministry of Defence)

EMPLOYMENT NOTICE NO : CHQ/0362/DIRECT RECT/ST-12 (CIV) DATED 04 NOV 2019

(Closing Date : 21 Days from Publication of Advertisement in Newspapers)

1. Applications on plain paper, as per format given in the advertisement, are invited from the citizens of India and from such other persons declared eligible by the Government of India, for filling up the following posts in specified Group 'C' categories as listed below. The applications in prescribed format, may be sent by ordinary post to the Adjutant, ASC Centre (South) - 2ATC, Post office-Agram, Bangalore-560007 upto 1700hrs of the closing date. Applications received after closing date will not be entertained. The envelope containing application should be clearly superscripted for Group 'C' Post of _____. No applications will be accepted by hand.

Ser. No.	Name of the post	No. of posts					Grade Pay (Rs.)	Age Limit (Years)	Educational Qualification and other qualification required for direct recruitment
		UR	OBC	SC/ST	Ex. S. Man	Total			
Pay Band : Rs. 19900 - 45700/- (Level-2)									
(a)	Civil Catering Instructor (CCI)	1	-	-	-	1	1900/-	UR : 18-25	(i) Essential : Matriculation or equivalent from recognized board, Diploma in Catering from Govt/Pvt institute is a must.

2. Minimum Education Qualification/Eligibility Criteria :-

- (a) The candidates should be minimum 10th class pass or equivalent on the date of application. Candidates appearing at and or awaiting results of final examination of class 10th are not eligible. Diploma in Catering from Govt/Pvt institute is a must.
- (b) Candidates having higher qualification may also apply but no weightage will be given for higher/additional qualification.
- (c) Shortlisting of applications if required will be made on the basis of percentage of marks obtained in the essential qualifications prescribed for the above post.

3. Age Limit and Relaxation :-

- (a) For the above vacancy, age limit will be 18 to 25 years and will be reckoned on the last date prescribed for receipt of application, failing which application stands rejected".
- (b) Age relaxation to Ex-Servicemen is allowed upto the extent of service rendered in Defence Forces plus three years provided they have put in minimum six months attested service. Ex-servicemen who have already joined the Govt. Service on civil side after availing of other benefits given to them as Ex-servicemen for further employment cannot claim ex-serviceman status for the purpose of this recruitment. Such a person will be deemed to be civil employee and will accordingly be entitled to only be such of the benefits like relaxation of age etc as admissible to civil employees in the normal course in accordance with the existing instructions in this regard subject to his fulfillment of the conditions governing the grant of such benefits.
- (c) **No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved posts.**

4. Proof of Age :-

- (a) Birth Certificate issued by appropriate authority or.
- (b) Matric Certificate issued by Board or equivalent.

5. It may be noted that :-

- (a) Vacancy indicated above are only tentative and are subject to change.
- (b) Before applying for the post the candidates should ensure that he/she fulfils the eligibility and other criteria. Recruitment authorities would solely be free to reject any application not fulfilling the requisite criteria, at any stage of recruitment and if erroneously appointed such candidates shall be liable to removal from service and onus of such rejection would be on the candidate himself. The application format should be typed on fool scap paper (A-4 size) and fwd to Adjutant, ASC Centre (South) - 2ATC, Bangalore-560007.
- (c) No application will be accepted in person by hand or through any representative. The application must be posted to the addressee under Registered Cover. This Establishment will not be responsible for any kind of postal delay.
- (d) No TA/DA for the written test/practical proficiency test will be paid. Candidates will make their own boarding/lodging arrangement for said tests.
- (e) This Establishment will not be responsible to pay any damages in case of injury/details of candidates during test.
- (f) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test/practical test.
- (g) All India liability- candidates can be transferred to anywhere in India.

6. Enclosures : The following enclosures only are to be firmly stitched alongwith the application form.

- (a) Attested photocopy of certificate/documents as mentioned in the application form.
- (b) Certificates/documents, which are in language other than in Hindi or English, should be translated into Hindi or enclosed alongwith the attested Xerox copies of originals.
- (c) Four passport size photograph (not older than 1 month) without wearing cap & goggles/coloured glasses should be enclosed with name and father name written on reverse. Do not put any mark or signature on the photograph. Photograph should be similar to the one pasted on application.
- (d) Only Xerox attested copies of certificates/documents should be enclosed. A

Gazatted Officer should attest the certificates. Original copy of certificate/ documents SHOULD NOT be enclosed with the application.

- (e) No Objection Certificate from the employer, if already employed.
- (f) A self addressed envelope with postal stamp of Rs 25/- will be enclosed with application form.
- (g) Any certificate, photograph etc. received separately, subsequent to the receipt of application will not be entertained.
- (h) Ex-servicemen candidates should enclose certificate as given in advertisement.

7. Selection Procedure :-

- (a) Application form should be as per format published in the advertisement.
- (b) Incorrect/Incomplete information in the application will render the application invalid.
- (c) Only shortlisted candidates will be called for the selection procedure for the specific post. The candidates appearing for shall undergo written test and practical proficiency test. Candidates will be shortlisted at each stage of selection procedure.
- (d) The number of posts/vacancies is tentative. The recruitment process can be cancelled/suspended/ terminated by the Commandant, ASC Centre (South) - 2ATC, Bangalore at any stage and his decision in this regards is final and no appeal of any kind whatsoever will be entertained in this regard.
- (e) Date of test/practical proficiency test will be communicated to all eligible/ shortlisted candidates through call letters sent by post.
8. **Debarred from Service : "Use of any unfair means by the candidates in enrollment will result in his/her candidature getting disqualified".**
9. **Disputes :** All disputes/representation during & in the subsequent stage of recruitment and thereafter will be under the jurisdiction of Bangalore Court only.
10. **WARNING : ALL THE CANDIDATES ARE WARNED TO BE CAREFUL FROM THE SELF STYLED AGENTS CLAIMING TO FACILITATE RECRUITMENT AND ALSO REQUESTED TO REPORT TO THE COMMANDANT, ASC CENTRE (SOUTH) - 2ATC, BANGALORE-07 AGAINST ANY MALPRACTICE IF SEEN/ OBSERVED BY THEM.**

Centre Commandant

PROFORMA FOR APPLICATION

APPLICATION FOR EMPLOYMENT IN ASC CENTRE (SOUTH) - 2ATC,
AGRAM POST, BANGALORE-560007
(A-4 Size Paper Only)

- Post applied for
- Employment News Advertisement No. dated
- Name of the Candidate (In block letters)
- Father's/Husband Name (In block letters)
- Date of Birth (as per matriculation certificate
(Att copy of birth certificate duly attested)
- Age on closing date for receipt of application : Years Months Days
(first day of publication of advertisement)
- Address for correspondence (with PIN code) :
- Permanent Address :
- Caste: Gen/OBC/SC/ST (Attach Certificate in case of SC/ST/OBC)
- Educational Qualification : (Attach educational certificate duly attested)
- Any other Qualification/Experience :
(Attach copy of experience certificate duly attested)
- Category for which applied : Gen (UR)/OBC/SC/ST/Ex-Serviceman/Meritorious
Sport Person/Physically Handicapped(Attach copy duly attested).
- Technical Training/Experience. (Attach copy duly attested)

Latest passport
size photo of
Candidate duly
attested by
Gazatted offr.
(Size : 4x5cm)

Continued on page 8