



Central Institute of Indian Languages

(Ministry of Human Resource Development)
Department of Higher Education, Government of India,
Manasagangothri, Hunsur road, MYSORE - 570006

PROJECT STAFF REQUIREMENT FOR CENTRE OF EXCELLENCE FOR STUDIES IN CLASSICAL MALAYALAM

The Centre of Excellence for studies in Classical Malayam (CESCM), a Government of India initiative following awarding of the Classical Status to Malayam, requires following positions on “CONTRACUAL BASIS”.

The CESCM will work on various Schemes and activities identified by the Central Institute of Indian Languages, Mysore which includes research, documentation, propagation and teaching of Classical Malayalam. It will also coordinate such work undertaken by the individuals, institutions in the States/UTs of India and abroad and provide linkages to studies in other classical languages in the world.

Sl. No.	Name of the Post	No of Positions	Monthly Consolidated emoluments/ Honorarium
	ACEDMIC POSTS		
1	Project Director	01	70,000
2	Senior Resource Person (Senior Fellow)	05	41,000
3	Junior resource persons Gr-I (Associate Fellow)	10	37,000
	ADMINISTRATIVE POSTS		
4	Office Supervisor (Admin) OS	01	37,800
5	Office Supervisor (Accts) JAO	01	37,800
6	Asst. Gr-I(Accts/Admin) UDC	01	27,200
7	Asst. Grade-2(Accts/ admin) LDC	02	21,200

Project Director:

The Project Director will work under the supervision and guidance of the Director, Central Institute of Indian Languages, Mysore, who is the Nodal Officer of the CESCM and in coordination with the Government of KERALA for the development of Classical Malayalam. He/she will also help in planning the targets of various activities of the CESCM and ensuring that the people involved in the process do so effectively with high order of quality. The financial responsibilities attached to the position will be limited to drawing up the plan and the budget for different activities. He/she is expected to coordinate all endeavors involved in convening the meetings of the Project Planning-cum-Monitoring Board (PMB) and other meetings etc. with the approval of the Nodal Officer. Also he/she has to interact with other government and non-government organizations, educational and other research institutions, etc. to further the cause of CESCM.

The appointment of Project Director will be on contractual basis for a period of one year extendable for a maximum period of 3 years subject to annual review. The position carries a consolidated pay of **Rs. 70,000/-** per month (fixed). Candidates seeking to apply for this position should be less than 65 years of age on the last date of receipt of application, i.e. 21 days from the publication of Notification in the Newspapers.

Educational qualification: Doctoral Degree in Linguistics or Literature related to MALAYAM language, with at least 15 years of research/teaching experience and at least 3 years of administrative experience in a reputed organization or an educational institution.

Knowledge of Central Government rules and regulations are essential to run the CESC. The candidates should be dynamic, research oriented and able to lead the Centre as per its aims and objectives. He/she has to coordinate/supervise the 30 research scholars of doctoral and post-doctoral fellows, senior and junior research scholars, Junior Resource Persons and 7 office staff.

Desirable: Knowledge of Malayam Classical Language is preferred.

Responsibilities and duties of the Project Director

- i. Though the Project Director will be Head of the CESC, he/she has to report to the Director, CIIL who is the Nodal Officer for implementation of the Centre, as the Director, CIIL being the Nodal Officer of the CESC and the Sanctioning Authority as far as financial and administrative matters of the CESC are concerned.
- ii. On behalf-of Nodal Officer, the Project Director, CESC will supervise, monitor and implement the decisions of the PMB. He/she is also expected to give a monthly report on the progress made in the Scheme to the Nodal Officer by the 3rd or next working day of the following month.
- iii. The Project Director, CESC is also required to convene meetings of the CESC including PMB meetings with the approval of the Nodal Officer.
- iv. The Project Director, will be required to frame the budget for CESC.
- v. The Project Director, CESC shall be custodian of the records and publications/e-publications and such other properties of the CESC / CIIL as the CIIL may commit to his/her charge.
- vi. The Project Director, CESC will do the ground -work and correspondence for entering into contracts, Intents of Collaboration, MOUs and assignments.
- vii. The Project Director, CESC will also be required to undertake any responsibilities as assigned from time to time by the Nodal Officer.

Stipulations for Academic positions (Senior Resource Person (Senior Fellow) / Junior Resource Person- Gr-I (Associate Fellow) :

1. Tenure of research work is for a period of 12 months (10+2) and may be extended at the sole discretion of the Institute.
2. DISCIPLINE / AREA OF RESEARCH : Linguistic, Literature, Epigraphy, Grammar, Translation, History, Sociology, Anthropology, Archaeology, Manuscriptology.
3. Application will be short listed on the basis of Synopsis for each topic of research.
4. Short listed candidates will be called for final interview.
5. Selected candidates should be ready to undertake research work IMMEDIATELY.
6. Candidate can also apply for more than one Topic and he/she has to submit Synopsis for each topic.
7. **Application without Synopsis and other documents are liable for rejection.**
8. Selected candidates are governed by rules and regulations of the Institute and are required to execute the indemnity as per the Institute's policy and guidelines.

Duties and Responsibilities of Resource Persons: SRP and JRP Gr-I

1. Each fellow has to work on his allotted discipline/Area.
2. Associate fellow has to work on the allotted discipline /area under the guidance of the expert committee and the project director.
3. Progress of the Senior Resource Person (Senior Fellow) & Junior Resource Person- Gr-I (Associate Fellow) will be scrutinized and assessed by the Expert/ Project Director and the honorarium will be paid on satisfactory progress on monthly basis.
4. Senior Resource person and Junior Resource Person-Gr-I have to carry on their research work independently and the progress will be verified by the Project Director / Expert Committee on monthly / quarterly basis.
5. Monthly progress report has to be submitted by Senior Resource Person & Junior Resource person- Gr-I to the Project Director.
6. Monthly honorarium will be paid only after the acceptance of monthly progress report by the Project Director.
7. Quarterly report of the Resource persons will be reviewed by the Expert Committee.
8. Total project has to be completed within the assigned time of 10+2 months and final dissertation should be submitted at the end of 12th month.

TERMS AND CONDITIONS:

01. Centre of Excellence for Studies in Classical Malayam (CESCM) a Government of India initiative requires positions to be filled on contractual basis.
02. The appointing authority of the Project staff of CESCM is the Director, CIIL who will also have the power of removal, if the incumbent's service is found unsatisfactory, or the incumbent is found to be involved in misconduct or misappropriation of funds.
03. Interested and eligible candidates may send their application along with the Synopsis and enclosures to **Director, Central Institute of Indian Languages, (CIIL) Manasagangothri, Hunsur Road, Mysore - 570006.**
04. Last date for receipt of application is 21 days from the date of the publication of this notification in News papers (Leading dailies in Kerala state in English and Malayam)
05. Applications received after the due date will not be considered.
06. Institute reserves the right to accept or reject the application/s and decision of the Institute is final.
07. Institute reserves the right to increase / decrease number of posts / relax in the ELIGIBILITY CRITERIA in case of exceptionally deserving candidates.
08. Incomplete application and those received after due date will not be entertained.
09. Those who are in service must forward their applications through their employer and may send an advance copy so as to reach the undersigned within the due date.
10. No TA/DA will be paid for attending the interview.
11. The application form can be downloaded from the CIIL website (www.ciil.org)
12. Envelope should be super scribed for the post applied for as **"Application for the post of**

13. The decision of the Competent Authority will be final in any matter relating to the selection or otherwise of a candidate.

Place of Work: Thunchath Ezhuthachan Malayam University Tirur – Mallapuram- Kerala State (For academic positions) and for Administrative positions, it will be at Thunchath Ezhuthachan Malayam University Tirur – Mallapuram- Kerala & also at CIIL Mysore.

Venue & place of Interview for selection of all above positions: Will be intimated to the eligible and shortlisted candidates.

Detailed Notification for all the positions mentioned above for Centre of Excellence for Studies in Classical Malayalm.

Sl.No.	Name of the Post	No of Posts	Monthly remuneration (Consolidated) Rs.	Age Limit years	Educational & Essential qualification	
ACADEMIC POSTS						
1	Project Director	01	70,000	Not Exceeding -65 years	<p>Educational qualification:</p> <p>1) Doctoral Degree in Linguistics or Literature related to MALAYALAM language, with at least 15 years of research/teaching experience and at least 3 years of administrative experience in a reputed organization or an educational institution.</p> <p>2) Knowledge of Central Government rules and regulations are essential to run the CESC. The candidates should be dynamic, research oriented and able to lead the Centre as per its aims and objectives. He/she has to coordinate/supervise the 30 research scholars of doctoral and post-doctoral fellows, senior and junior research scholars, Junior Resource Persons and 7 office staff.</p>	
2	Senior Resource Person (Senior Fellow)	05	41,000	Not exceeding -60 years	<p>Educational Qualifications:</p> <p>Doctorate degree in MALAYALAM (Language, Literature and Culture) or Linguistic related MALAYALAM Languages with Master's Degree in and on the same subjects from a recognized University with at least 55% marks.</p> <p>Retired persons are preferred.</p> <p>Experience</p> <p>1) Minimum 10 years of teaching and research experience in a recognized University or College or Institution. At least 10 reputed publications and 10 papers in and on MALAYALAM, especially in CLASSICAL MALAYALAM</p> <p>2) Knowledge of working on computers.</p>	<p>1) Evidence of undertaking research projects and accomplishment.</p> <p>2) Evidence of research guidance at Doctorate degree level in Malayalam Language, Literature and Culture or Linguistics related to Malayalam Language.</p> <p>3) Proficiency in more than one Indian Language, especially in classical languages and in English.</p>
3	Junior Resource Person Gr-1 (Associate Fellow)	10	37,800	Not exceeding -55 years	<p>Educational Qualifications:</p> <p>Doctorate degree in MALAYALAM</p>	<p>1) Evidence of undertaking</p>

					(Language, Literature and Culture) or Linguistic related MALAYALAM Languages with Master's Degree in and on the same subjects from a recognized University with at least 55% marks. Retired persons are preferred. Experience 1) Minimum 5 years of teaching and research experience in a recognized University or College or Institution. At least 10 reputed publications and 5 papers in and on MALAYALAM, especially in CLASSICAL MALAYALAM 2) Knowledge of working on computers.	research projects and accomplishment. 2) Evidence of research guidance at Doctorate degree level in Malayalam Language, Literature and Culture or Linguistics related to Malayalam Language. 3) Proficiency in more than one Indian Language, especially in classical languages and in English.
ADMINISTRATIVE POSTS						
4	Office Supervisor(Admin) OS	01	37,800	Not to exceed 45 years. However, in case of retired personnel from Govt. /Semi Govt. / Autonomous / PSU are considered for engagement for this position the age limit may be relaxed up to 65 years.	1) Any degree from recognized University. 2) Minimum of 10 Years of Experience in responsible position in any Central / State Government office / Autonomous bodies with exposure in establishment & Accounts work. 3) Computer knowledge is essential	1) Knowledge of Central Government rules is preferred.
5	Office Supervisor(Accounts) JAO	01	37,800	Not to exceed 45 years. However, in case of retired personnel from Govt. /Semi Govt. / Autonomous / PSU are considered for engagement for this position the age limit may be relaxed up to 65 years.	1) Any degree from recognized University. 2) Minimum of 10 Years of Experience in responsible position in any Central / State Government office / Autonomous bodies with exposure in establishment & Accounts work. 3) Computer knowledge is essential	1) Knowledge of Central Government rules is preferred.
6	Assistant – Grade-I (Accts / Admin) UDC	01	27,200	Not Exceeding 45 years	1) Any degree from a recognized university. 2) 5 years of experience in Accounts / establishment as Lower division clerk / assistant. 3) Proficiency in English & Malayam typing on computer. 4) Hands on experience of working in computer packages such as MS word, Excel, Spread sheet etc.	
7	Assistant – Grade-II (Accts / Admin) LDC	02	21,200/-	Not Exceeding 40 years	1) Any degree from a recognized university. 2) 5 years of experience in Accounts / establishment as Lower division clerk / assistant. 3) Proficiency in English & Malayalam typing on computer. 4) Hands on experience of working in computer packages such as MS word, Excel, Spread sheet etc.	