

**APPLICATION FOR THE POST OF VICE-CHANCELLOR, -----**  
**(mention the name of University)**

Affix the latest  
 passport size  
 Photo

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.)

**1. General Information of Applicant:**

Name (In Capital Letters)	
Date of Birth (Day/Month/Year)	
Correspondence Address	
Phone No.	Mobile No. Landline No.
Email (i)  (ii)	

**2. Present Position:**

a.	Designation	
b.	Organisation	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (In Years and months)	

**3. Details of experience possessed as per eligibility criteria:**

(10 years' Professorship or equivalent as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education 2010 and subsequent modifications)

S.No.	Post held	Pay Scale	Organisation	Nature of Duties	Experience (In years & Months)

**4. Educational Qualification (In chronological order from latest to Graduation level):**

S.No	Qualification	University	Year	Subject(s)/ Topic(s)	% Achieved	Distinctions etc.

**5. Administrative Experience/Post(s) & Responsibilities held:**

S. No.	Post	Academic Position held	Organisation/University	Duration		Experience (In Years & Months)
				From (Date)	To (Date)	
1	Vice-Chancellor					
2	Director/Head of a PG institute/ Principal					
3	Head of the Department					
4.	Chairman, Board of Studies					
5.	Members, Board of Studies					
6	Dean of Faculty					
7	Members of Academic Council					
8	Members of Executive Council					
9	Members of Professional/ Academic Bodies					
10	Others (Specify)					

**6 (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest):**

S. No	Post	Organisation/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	

**6 (b) Participation and contribution in relevant areas of higher education:**

	Organisation	Areas of specialization
Visiting Professor		
Resource Person		
Others (Specify)		

**6 (c) Involvement with formulation of academic programmes:**

S. No.	Nomenclature of Innovative Academic Programmes formulated	Date of Approval By Academic Council	Year of Introduction

**6 (d) Important MoUs formulated/created for Academic collaborations:**

S. No.	MoUs formulated/created	Name of Agencies/Departments involved	Year of MoU

**6 (e) Position of Chairs:**

S.No	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

**7. International academic Exposure, if any:**

S. No	Post/ Assignment	Organisation/ University	Area of Assignment	Duration		In Years & Months
				From	To	

**8. Scholarly achievements:**

**A. Contribution to Journals and Books including electronic:**

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for journals	
Member of the International Advisory Board	
Others (specify)	

**B. Publications:**

**B.I.** Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total publications: .....

Attach the list as per the format given below

S. No.	Date	Title	Name of Journal	Refereed journal or not	Number of Citations	Impact factor, if available

**B.II.** List of articles in popular magazines or newspapers or popular talks in TV/Radio

Total Articles/Shows: .....

Attach the list as per the format given below

S. No.	Date	Title	Name of Magazine/ Newspaper

**C. Participation and scholarly presentations in conferences:**

**C.I.** National

Total Conferences number\_\_\_\_\_

Attach the list as per the format given below

S. No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**C.II.** International

Total Conferences number\_\_\_\_\_

Attach the list as per the format given below

S. No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**D. Participation and contribution in National/International Fora in the area of your academic and professional expertise**

		Numbers
Plenary lectures/Invited talks	International	
	National	
Congresses attended	International	
	National	
Examiner ship etc.(Doctoral & others)	International	
	National	
Others (Specify)	International	
	National	

**9. Research Projects :**

S. No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

**10. Consultancy experience:**

List key consultancy assignments undertaken:

S. No.	Client/Organisation's name	Nature of assignment	Duration of assignment	Amount of Grant

**11. Honours/Awards & Fellowships for outstanding work:**

S. No	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

**12. No. of Doctoral Research Scholars successfully guided:**

Name of the Programme	Awarded(No.) (Under-progress not be included)

**13. Strengths (in 100 words)**

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**14. Your vision for the University (up to 500 Words)**

**15. Information relating to any pending or disposed off enquires and litigations concerning the candidate in the recent times (in the last ten years)**

**16. Additional information, if any**

**17. Details of Referees, if any**

S. No.	Name of the Referee	Post Held by Referee	Email	Phone no.	Mobile

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor or as per Act/Statutes etc. and other applicable rules.

Place:

Date:

(Signature of the Applicant)

Note : Total No. of pages (A-4 size) of the application should not exceed 10 pages.