VACANCY NOTICE NO. 2020/RVNL/23 -HR

रेल विकास निगम लिमिटेड/RAIL VIKAS NIGAM LIMITED

निगम कार्यालय/Corporate Office

ISSUED ON 14.10.2020

GENERAL MANAGERS
ALL RAILWAYS/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

CMD/MD/CHAIRMAN
ALL RAILWAY PSUs

No. RVNL/2020/INDENT/10/1 **VACANCY NOTICE NO. 2020/RVNL/23 -HR**

ORGANIZATION	:	RAIL VIKAS NIGAM LTD. (RVNL)
TITLE & NO. OF POSTS	:	ADDITIONAL GENERAL MANAGER/JOINT GENERAL MANAGER (HR) – 1 POST
LOCATION	:	CORPORATE OFFICE, NEW DELHI
DURATION	:	FIVE YEARS SUBJECT TO GOVT'S APPROVAL FOR EXEMPTION TO RVNL FROM THE RULE OF IMMEDIATE ABSORPTION BEYOND 31.12.2021
SERVICE/DEPARTMENT	:	IRPS/PERSONNEL DEPTT.
TERMS OF APPOINTMENT	:	DEPUTATION/ABSORPTION
AGE	:	FOR DEPUTATION - BELOW 56 YEARS FOR ABSORPTION – NOT ABOVE 57 YEARS NOTE:- (COMPETENT AUTHORITY MAY RELAX THE AGE CRITERIA IN CASE OF SPECIALLY MERITORIOUS CANDIDATE)
SCALE OF PAY	:	IDA SCALE ON ABSORPTION/PARENT PAY PLUS DEPUTATION ALLOWANCE ON DEPUTATION
EXPERIENCE	:	PREFERENCE WILL BE GIVEN TO THE CANDIDATES HAVING EXPERIENCE IN HRMS/ERP
MINIMUM ELIGIBILITY FOR DEPUTATION	:	**For AGM {LEVEL 13-A (CDA)/Rs. 100000-260000/-(IDA)}**: OFFICERS OF PERSONNEL DEPTT. HOLDING SUBSTANTIVELY (i) posts in analogous grade (CDA/IDA) **OR** (ii) posts in Level-13(CDA) & having 12-14 years' service in Group 'A' **OR** (iii) posts carrying grade Rs. 90000-240000/- (IDA) for four years. **For JGM {LEVEL-13(CDA)/Rs. 90000-240000/-(IDA)}**: OFFICERS OF PERSONNEL DEPTT. HOLDING SUBSTANTIVELY (i) posts in analogous grade (CDA/IDA) **OR** (ii) posts in Level-12(CDA) & having 8-12 years' service in Group 'A' **OR** (iii) posts carrying grade Rs. 80000-220000/-(IDA) for four years

MINIMUM ELIGIBILITY FOR ABSORPTION : **For Additional General Manager**

(A) For Serving/Retired Railway Officials including those working on deputation in RVNL or in any other PSUs

i) The candidate should be from Personnel department or HR department
ii) Candidate working in the relevant discipline in the substantive Grade PB-4 scale 37400-67000 with GP Rs.8700/- (6th CPC)/Level-13 of 7th CPC

(B) For Officials working in any other PSUs

i) E-7 in the scale of Rs. 100000-260000/- (Revised) of IDA pattern (For officers of CPSEs) **OR;**
ii) E-6 in the scale of Rs. 90000-240000/- (Revised) of IDA with at least 4 years of service in the grade of E-6 (For officers of CPSEs). **OR;**
iii) Corresponding equivalent grades of the above mentioned two types

For Joint General Manager

(A) For Serving/Retired Railway Officials including those working on deputation in RVNL or in any other PSUs

i) The candidate should be from Personnel department or HR department
ii) Candidate working in the relevant discipline in the substantive Grade PB-4 scale 37400-67000 with GP Rs. 7600/- (6th CPC)/Level-12 of 7th CPC with at least 8 years of Gr. A service.

(B) For Officials working in any other PSUs

i) E-6 in the scale of Rs. Rs. 90000-240000/- (Revised)of IDA pattern (For officers of CPSEs) **OR;**
ii) E-5 in the scale of Rs. 80000-220000/- (Revised) of IDA with at least 4 years of service in the grade of E-5 (For officers of CPSEs). **OR;**
iii) Corresponding equivalent grades of the above mentioned two types

NOTE : CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE

WEB ADDRESS : www.rvnl.org – Career - Jobs

CLOSING DATE : 30 DAYS FROM DATE OF ISSUE

CANDIDATES MAY APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION BASIS TO THE ABOVE-MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA (FOR DEPUTATION OR ABSORPTION) AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. ZONAL RAILWAYS/PSUs ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES ALONGWITH VIGILANCE/DAR CLEARANCE AND APARs TO CORPORATE OFFICE/RVNL, NEW DELHI. A SCANNED COPY OF THE DULY FILLED IN AND SIGNED PROFORMA IN PDF FORMAT MAY ALSO BE SENT BY CANDIDATE THROUGH E-MAIL TO shailendra.modi@rvnl.org.

SR.DGM/HR
RVNL/CORPORATE OFFICE

PRESCRIBED PROFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important *(please don't leave blanks*		
	Vacancy Notice No. *(appears on the top right side of notice)*	
	File No. *(appears on the left side of vacancy notice)*	
	Post against which application has been submitted	
	Choice of Station *(wherever applicable)*	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS *(Date of entry into Time Scale)*	:	
8.	Date of entry in Gr.B *(wherever applicable)*	:	
9.	Present Pay Level in Pay Matrix (7th CPC) &Basic Pay	:	
10.	Present Designation & Railway/PSU	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Educational Qualifications:-

S.No.	**Qualification/Degree**	**Year/ Division**	**Institution/University, Place/ Country**

13. Experience Details:-

S.No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG) (Pay level in case of Non-gazetted staff)	From	To

14. Details of previous deputation/foreign assignment (if any):-

S.No.	Organisation	Designation	From	To

15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

17. APAR Ratings for last 5 years:-*(required)*

Year	Rating

18. Awards, if any:-

S.No.	Name of award	Brief Details

19. Punishments, if any in career:-

I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:
Date:

RVNL

FORMAT OF APPLICATION FOR IMMEDIATE PERMANENT ABSORPTION BASIS IN RVNL FOR THE POST OF ADDITIONAL GENERAL MANAGER / JOINT GENERAL MANAGER (HR)

Affix here passport size photograph

1	Name	
2	Father's Name	
3	Date of Birth	
4	Sex	
5	Status (Married/Single)	
6	Whether SC/ST/OBC/Minority (Copy of caste certificate be enclosed)	
7 (i)	Address with contact number	
(ii)	Mobile No	
(iii)	e- mail address	
8	Details of Dependents (Name, Age & Relationship)	
9	Hobbies/Extra Curricular Activities	
10	Present Organization in which you are working, its address and Phone Numbers	
11	Present Position Date of Appointment on the Present Position Present Pay scale / Emoluments	

RVNL

12	Date of Appointment in Railways Grade/Pay/Scale at the time of Appointment in Rlys Last position held in Rlys Last Grade/Pay/Scale in Rlys Date of Retirement/Resignation Total Length of service in Rlys Pension Details, if any (Copy of P.P.O. to be attached)	
13	Type of Separation from Railways (Tick the relevant type)	1. Voluntary Retirement 2. Resignation 3. Others (specify)

14 Educational/Technical Qualification

Name of Examination	Name of Board/University	Year of Passing	Subjects	% of Marks	Class/ Division

15 Professional Experience

(a) Railway Service

SN	Name of Organisation & Address with Place of Posting	Design.	Scale of Pay/	From	To	Nature of Work

RVNL

(b) Other than Railway Service

SN	Name of Organisation & Address with Place of Posting	Design.	Scale of Pay /Emoluments	From	To	Nature of Work
16	Details of Punishment if any in the last 10 years					
17	Details of Awards, if any					
18	Have you ever been involved in any anti-national activities (Tick)			(Yes / No)		
19	Have you ever been convicted, If yes, details					
20	Any criminal case lodged against you, If yes, details					

21. APAR Ratings for last 5 years:-**(required)**

Year	Rating

RVNL

22. Declaration

I hereby solemnly affirm that the statement made and information furnished by me in the above proforma is true and correct.

I have not concealed any information.

However, if any information furnished herein is found to be fraudulent, incorrect and untrue, I understand that I am liable to criminal prosecution and I also agree to forgo my appointment if made.

I agree to abide by the Rules and Regulations of RVNL.

I also hereby certify that neither I have been compulsorily retired from Railway Service as punishment/penalty under RS (D&A) Rules, 1968 nor prematurely retired under Rule 1802, 1803 & 1804 of IREC-Vol-II. My service certificate is enclosed (only in case of ex-Railway servants).

Place_____ Signature of Candidate

Date_____

RVNL

ANNEXURE-A

UNDERTAKING

In the event of my selection as ..... in RVNL, I will tender my resignation in my Parent Organization. i.e.....
…….

Name_____

Designation _____

Railway_____ Station_____

Date _____

RVNL

ANNEXURE-B

A F F I D A V I T

I……S/o.....…....…… while working as ……..., do hereby solemnly affirm and declare that I am free from D&AR/SPE/Vigilance angle and no proceedings have been contemplated or pending against me in the said organization.

In case any information comes to my notice, I will inform RVNL of the same immediately.

I, further, understand that if any adverse information comes to the notice of RVNL which was not disclosed by me, in addition to termination of Service, other actions as deemed fit would be taken by RVNL.

Signature _____

Date _____

Name_____

Design _____

Organization_____

RVNL

ANNEXURE-C

VERIFICATION

I declare that the information furnished by me in the Application Form is true to the best of my knowledge and belief and that nothing has been concealed.

Signature _____

Date _____

Name_____

Design _____

Organization_____

RVNL

ANNEXURE-D

(Certificate to Be Furnished by the Employer/Head of Office/ Forwarding Authority)

Certified that the particulars furnished by _____ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

2. Also certified that: -

There is no vigilance or disciplinary case pending/contemplated against Shri/Smt._____

His/her integrity is certified.

His/her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of JAG, are enclosed.

Signature _____

Name & Designation _____

_____

Telephone No, _____

Office Seal _____

List of enclosure:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

RVNL