

**OIL AND NATURAL GAS CORPORATION LIMITED**

ONGC, EOA, II Floor-South Block, Subhadra Arcade,

Bhanugudi Junction, Kakinada 533003

Telephone: 0884-2374100 (Office), Fax No.: 0884-2374104

Advt. No. 1/2020/CONT. MEDICs/Kakinada**Engagement of Doctors on Contract Basis at ONGC Kakinada**

Oil and Natural Gas Corporation Limited (ONGC), a "Maharatna" Public Sector Enterprise, and India's flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Medical Officers on contract basis at its EOA Asset, Kakinada (Andhra Pradesh) on a consolidated honorarium.

Interested and eligible candidates are invited to appear for **Interview in-Person / Interview Through Online Method** for engagement on Contract Basis (from the date of engagement) till 30.06.2022 for the following Positions :

Name of Post	Number of Post						Emoluments	Qualification
	SC	ST	OBC	EWS	UR	Total		
Contract Medical Officer – Field Duty (FMO)	02	-	-	-	04	06	Rs. 75,000/- (Rupees seventy five thousand only) per month consolidated.	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Contract Medical Officer – General Duty (GDMO)	-	-	-	-	01	01	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	
Medical Officer (Occupational Health-OH)*	01	-	-	-	-	01		
Total	03	-	-	-	05	08		

* For Occupational Health (OH), candidate having training in Occupational Health / Public Health / Occupational Medicine shall be preferred.

Selected candidates will be able to join from 01.01.2021 or earlier as decided by ONGC administration, except for 01 vacancy (FMO) (UR) who will be able to join immediately.

Interviews will be held by appearing in-Person OR through Online Method of WhatsApp/ Skype/ Zoom/ Google Meet/Webex etc. as decided by ONGC management.

Note :

- None of the posts are reserved for Persons with Disability (PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of submitting application**. Experience is desirable for all posts.

- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. The degree of MBBS should compulsorily be registered with Medical Council of India / State.
- vi. **Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university will not be accepted .**
- vii. Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with unreserved category candidates.
- viii. Candidates seeking reservation under SC category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as SC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for SC category, list of castes recognized by the Govt. of India as SC castes in the central list is available on the site <http://socialjustice.nic.in>). A certificate containing any variation in the caste/community name will not be accepted.
- ix. Prescribed format of the certificate for SC for employment in government undertaking is downloadable from ONGC's website www.ongcindia.com.

B. How to Apply

- a) Candidates need to visit www.ongcindia.com – Recruitment notices section to register on our Registration web link. The registration site shall remain open from 08-12-2020 to 15-12-2020 (7 days)
- b) Candidates will be informed about mode of interview i.e. to appear in-person or through online method with details of date, time and venue etc. In case it is decided to conduct interview through online method, the candidate should be able to connect through Google Meet/Zoom/WhatsApp, Webex etc. as the case may be.
- c) All communications with the candidate shall be through SMS/ e-mail.
- d) Candidates need to upload the following documents in pdf/jpeg/jpg format (mentioning their name and name of document) in the online google form on the weblink and submit the same:
 - I. Scanned copy of any one Photo identity proof like PAN Card, Aadhar card, Passport, Driving License. Voter I Card.
 - II. Scanned copy of Passport size photograph in jpg/ jpeg format.
 - III. Class 10th Board Certificate containing Date of Birth (DOB). No other proof for determining Date of Birth shall be considered.
 - IV. Consolidated Marksheet of MBBS Degree
 - V. M.B.B.S. Degree.
 - VI. Internship Completion Certificate.
 - VII. Valid Registration Certificate with the statutory registration Council like MCI etc.
 - VIII. SC/ST/OBC Caste Certificate (in case of OBC candidate caste certificate / NCL certificate should be in central government format)
 - IX. PWD Certificate (if applicable) Certificate of disability should be issued by Civil Surgeon in case of PWD Certificate. The minimum degree of disability in order for a person to be eligible for any concessions/benefits would be 40%.
 - X. Proof of Higher Qualification (if any) - Mark sheet of all semesters and Degree/Diploma Certificate.
 - XI. Experience Certificate (if any).
 - XII. No Objection Certificate (NOC) from existing employer, if any (in case the candidate is a regular employee in a Govt. organisation/ PSU).
 - XIII. Valid proof of change of name (in case, applicable).

- e) In case of any difficulty in uploading their documents in the web link, the candidates can mail the same on our e-mail id: ongckakinadarecruitment@gmail.com before the last date of registration.
- f) In case of a face to face interview, candidates will be required to bring the above documents in original along with a set of Self-Attested Photocopies of documents and report to General Manager (HR)-I/C HR-ER as per date, time and venue intimated.
- g) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

C. Shortlisting of Candidates for Interview: Candidates will be shortlisted for online/personal interview based on their marks in minimum essential qualification and inline higher qualifications. Candidates will be shortlisted in the ratio of 1:10 (i.e. for 1 vacancy, 10 candidates will be called) on the sum total of weightages assigned to minimum essential qualification and inline higher qualifications:

Weightage of % marks scored in MBBS	- 70 (eg. 60% marks in MBBS degree will have weightage of 42 marks)
Marks for having relevant MD/MS degree	- 15
Marks for having relevant M.Ch/DM degree	- 15
Total marks	- 100

Bunching – In case there are more than one candidate at cut-off marks, all such candidates will be shortlisted

The percentage of marks has to be calculated as per institute / university rules. Candidates have to provide proof of calculation of percentage in case they are shortlisted for interview. Candidates are also advised to provide correct information in their online application.

D. Selection Criteria: Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

Note:

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
 - a) Where a Bachelor's degree in the relevant field (M.B.B.S) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
 - b) Further, additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/DM).
- ii. The higher qualifications considered for granting additional marks shall need to be in-line, for example an MBA in Hospital Administration shall not be considered as an in-line qualification where M.B.B.S. is the essential qualification.

E. Qualifying marks in the interview shall be 18 marks for UR candidates & 12 marks for SC candidates.

F. Finalization of Merit List

- i. Candidates who qualify in the interview shall be empaneled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. In case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of appointment.
- iv. For the post of Contract Medical Officer-Occupational Health, preference shall be given to the

candidate who has a training in occupational health/ public health or occupational medicine. However, in case of tie between candidates who have the afore-mentioned training, then guideline as mentioned above in F (iii) shall be followed.

G. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at www.ongcindia.com

H. Important dates for determining Eligibility Criteria

<ul style="list-style-type: none"> • Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A, including possession of in-line higher qualification • Valid Registration with the Statutory Council (wherever applicable) 	15.12.2020
<ul style="list-style-type: none"> • Caste /Community certificate 	Validity of the SC certificate shall be tested with respect to the date of interview [the caste/ community should be included in the list of SC as on 15.12.2020 for the state of which he/she is ordinarily a resident]

I. Important Dates

SN	Particulars	Date
1	Start date of registration	08.12.2020, 1000 hours
2	End Date of registration	15.12.2020, 1800 hours

J. General Instructions:

- i. Engagement is purely temporary on contract basis for a period up to 30.06.2022. Contract tenure will commence from the date of joining.
- ii. Engagement on contract would be subject to medical fitness.
- iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- iv. The contract can be terminated at any time by giving one month's notice, by either side.
- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the Act.
- viii. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- ix. Only Indian nationals need apply.
- x. No TA/DA shall be paid for attending the interview.
- xi. Interested candidates fulfilling the above conditions will have to appear for an interview either face to face or through video conferencing (to be decided by ONGC). Candidates shall be intimated the date and time of interview through SMS/ E-mail.
- xii. The selected candidates shall be posted in ONGC Kakinada's offices and assets (site locations for FMO)
- xiii. Contract Medical officer-Field Duty shall be posted at Drill Site Accommodation of ONGC Drill Sites / Production Installations on 14 days ON /OFF with 12 hours shift per day.
- xiv. For more information about the Company, you may please visit our website www.ongcindia.com.

K. Medical Facilities:

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of Rs. 5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

L. Accommodation:

Contract Medical Officer-Field Duty shall be provided free boarding at Drill Site/ Installations during the duty period. Further, AC 2 Tier Rail Fare/Bus Fares for to & fro Journey from family station to place of duty will also be reimbursed.

General Manager (HR)
Head HR-ER
ONGC
Kakinada