

15<sup>th</sup> December, 2020



**KHPT is a not for profit entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a single mission to reduce the prevalence of HIV in Karnataka's high priority pockets. The initiative's success made it a scalable model at national and global levels and KHPT became a learning site for innovative approaches. The unique DNA of our programs is a combination of evidence generation, grassroots community connect and government relationship. With these strengths, we learned and reflected on our decade long experience leading us to look beyond HIV to four other thematic areas. KHPT currently works on TB, HIV-AIDS, MNCH, Adolescent Health and Comprehensive Primary Health Care. These are also termed as different themes in the organization.**

**KHPT is in receipt of grant from H T Parekh Foundation to implement a nutrition support project in Koppal district. The project aims to reduce malnutrition among children, adolescent girls, pregnant women and lactating mothers from most vulnerable households. The project will work with Field Level Workers, Community structures and Village panchayat to build sustainable solutions to address chronic nutrition related challenges in the district. KHPT invites applications for the following position/s for its nutrition project in Koppal, Karnataka.**

## **Program Manager - Position: 01, Koppal**

### **Qualification, experience and desirable skills:**

- Person with post-graduation in any relevant field or Management degree is desirable.
- Minimum of 4 to 5 years of progressively responsible professional experience in project and field implementation.
- Extensive knowledge of grassroots MNCH and Nutrition initiatives is essential.
- Ability to develop integrated implementation approach cross cutting multiple projects, government programs and departments to achieve desired objectives.
- Ability to guide and mentor team members and provide regular support through field visits, trainings and during the monthly review and planning meetings.
- Understanding of program planning, review and strategy development is essential.
- Excellent understanding on local context, practices and ability to liaise with state governments.
- Willingness, flexible and ability to work in a challenging environment. Hands on experience in documentation.
- Ability to anticipate the challenges/issues and initiate appropriate actions.
- Excellent spoken and written skills in English and Kannada and ability to understand and working knowledge of other languages is desirable.

### **Roles and Responsibilities:**

- To develop key government partnerships and facilitate key stakeholder alignment at the district level
  - Liaisoning with district level government programs, stake holders and community leaders
  - Working with FLW at the village level to achieve MNCH and nutrition objectives of the project
  - Strengthening village community structures and pertinent stakeholders to institutionalize MNCH and nutrition priorities
  - Lead district level team and support in implementing activities as per committed work plan and monitor outcomes
  - Developing the implementation/meeting reports;
  - Ensuring adherence to deadlines;
  - Presenting the project documents;
  - Compiling summary documents, project status, evaluation report, performance report in reference to the contracted policy;
  - Developing and maintaining the detailed schedule including the project phases, travel program, material management/procurement, installation, test and system acceptance;
- Note: Any additional responsibilities assigned by the Thematic Lead as per the thematic /organization's requirement.

**Salary:** The salary for the above position is as per market standards and negotiable which will be fixed based on qualification, relevant experience, and interview performance.

**KHPT provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.**

**We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programmes and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.**

**Above position demand excellent communication interpersonal /computer skills and involves travel. Preferences will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.**

### **How to apply:**

Interested candidates please apply using the prescribed **KHPT Application Format** with a covering letter and email it to [jobs@khpt.org](mailto:jobs@khpt.org). Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before **27th December, 2020**

Please note that completed applications in the prescribed format will help us in shortlisting.