एअर इंडिया एअरपोर्ट सर्विसेज़
AIR INDIA AIRPORT SERVICES

AI AIRPORT SERVICES LIMITED

(formerly known as AIR INDIA AIR TRANSPORT SERVICES LIMITED)

WALK-IN RECRUITMENT

AI AIRPORT SERVICES LIMITED formerly known as Air India Air Transport Services Limited (AIATSL) wishes to maintain a wait-list for vacancies arising in future. Indian Nationals (Male & Female) who meet with the requirements stipulated herein, may apply **for various post** for ground duties at **Chennai International Airport** in **Southern Region** on **Fixed Term Contract basis.** The reservation will be as per the Presidential Directives. The actual reservation of vacancies would depend upon the prevailing strength at the time of appointment.

Sl. No	Position	Station	Qualifications& Experience	Salary in Rs. Per Month	Upper Age Limit	Walk-in Date & Time	Venue
01	Duty Manager-Terminal	Chennai	Graduate from a recognised university under 10+2+3 pattern with 16 years experience, out of which at least 04 years must be in a managerial or supervisory capacity in Pax and cargo handling functions with an Airline or Airport Operator or BCAS approved Ground Handler appointed by any Airport Operator at any airport or in combination thereof. Well conversant with computer operations.	45000	55 yrs	22nd Jan 2021 From 0900 Hrs to 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.

Sl. No	Position	Station	Qualifications & Experience	Salary in Rs. Per Month	Upper Age Limit	Walk-in Date & Time	Venue
02	Duty Officer-Terminal	Chennai	Graduate from a recognised university under 10+2+3 pattern with 12 years experience, out of which at least 04 years must be in a managerial or supervisory capacity in Pax Ramp and cargo handling functions with an Airline or Airport Operator or BCAS approved Ground Handler appointed by any Airport Operator at any airport or in combination thereof. Well conversant with computer operations.	32200	50 yrs	22nd Jan 2021 From 0900 Hrs to 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.

Sl. No	Position	Station	Qualifications & Experience	Salary in Rs. Per Month	Upper Age Limit*	Walk-in Date & Time	Venue
03	Jr. Executive (Pax)	Chennai	Graduate from a recognised university under 10+2+3 pattern with 09 years experience, in any of the area or combination thereof, of fares, reservations, ticketing, computerized passenger check-in / cargo handling Or Graduate from a recognised university under 10+2+3 pattern with M.B.A. or equivalent in any discipline (2-years full time course or 3-years part time course) from a recognised university with 6 years aviation experience in any of the area or combination thereof, of fares, reservations, ticketing, computerised passenger check-in/ cargo handling	25300	GEN : 35 Years OBC: 38 Years SC/ST 40 Years	22nd Jan 2021 From 0900 Hrs to 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.

Sl. No	Position	Station	Qualifications & Experience	Salary in Rs. Per Month	Upper Age Limit*	Walk-in Date & Time	Venue
04	Jr. Executive (Technical)	Chennai	Full time Bachelor of Engineering in Mechanical / Automobile / Production / Electrical / Electrical & Electronics / Electronics and Communication Engineering from a recognised university . Must be in possession of LMV. Heavy Motor Vehicle Valid Driving Licence to be produced maximum within 12 months from the date of joining. Preference will be given to those with aviation experience	25300	GEN : 28 Years OBC: 31 Years SC/ST 33 Years	22nd Jan 2021 From 0900 Hrs to 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.
05	Customer Agent	Chennai	Graduate from a recognised university under 10+2+3 pattern with Diploma in IATA-UFTAA or IATA-FIATA or IATA-DGR or IATA-CARGO Or Graduate from a recognised university under 10+2+3 pattern with 01 year experience in any of the area or combination thereof, of fares, reservation, ticketing, computerized passenger check-in / cargo handling.	21300	GEN : 28 Years OBC: 31 Years SC/ST 33 Years	22nd Jan 2021 From 0900 Hrs to 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.

Sl. No	Position	Station	Qualifications & Experience	Salary in Rs. Per Month	Upper Age Limit*	Walk-in Date & Time	Venue
06	Ramp Service Agent	Chennai	3-years Diploma in Mechanical / Electrical / Production / Electronics / Automobile Engineering recognised by the State Government or ITI with NCTVT (Total 3 years) in motor vehicle Auto Electrical / Air conditioning Diesel Mechanic / Bench fitter / Welder, (ITI with ICTVT - certificate issued from Directorate of Vocational education and training of any State / Central Government with one year experience in case of welder) after passing SSC / Equivalent examination with Hindi / English / local language as one of the subject. *AND* Candidate must carry original valid Heavy Motor Vehicle Driving License at the time of appearing for the Trade Test. Preference will be given to the Candidates conversant with the local language.	21300	GEN : 28 Years OBC: 31 Years SC/ST: 33 Years	22nd Jan 2021 From 0900 Hrs to 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.

Sl. No	Position	Station	Qualifications & Experience	Salary in Rs. Per Month	Upper Age Limit*	Walk-in Date & Time	Venue
07	Handyman / Handywomen	Chennai	SSC /10th Standard Pass. Must be able to read and understand English Language. Knowledge of Local and Hindi Languages, ie., ability to understand and speak is desirable.	17520	GEN : 28 Years OBC: 31 Years SC/ST 33 Years	22nd Jan 2021 From 0900 Hrs tto 1200 Hrs	Air India Staff Housing Colony, Meenambakkam Chennai 600 027.

Applicants meeting with the eligibility criteria mentioned in this advertisement, as on 01ST January 2021, are required to WALK-IN in person, to the venue on the date and time as specified above.

2. *SELECTION PROCEDURE:*
Duty Manager-Terminal
Duty Officer-Terminal
Jr. Executive-Pax
Jr. Executive-Technical

(a) Screening/Personal Interview

The selection procedure will be on the same day as for the walk-in date or on the subsequent day(s). The outstation candidates are advised to make their own arrangement of lodging and boarding at their own cost, if required.

(b) As applications are being invited only from the candidates having Requisite Aviation Experience, only a Personnel Interview/Screening process will be carried out. However, the company at its discretion may introduce the selection stage of Group Discussion depending on the response.

3. SELECTION PROCEDURE:

Customer Agent

(a) Screening

(b) The company at its discretion may introduce Group Discussion, depending upon the response

The selection procedure will be on the same day as for the walk-in date or on the subsequent day(s). The outstation candidates are advised to make their own arrangement of lodging and boarding at their own cost, if required.

4. SELECTION PROCEDURE:

Ramp Service Agent

(a) Trade Test comprise of Trade Knowledge and Driving test including Driving Test of HMV. Those passing the Trade Test alone will be sent for screening.

(b) Screening

The selection procedure will be on the same day as for the walk-in date or on the subsequent day(s). The outstation candidates are advised to make their own arrangement of lodging and boarding at their own cost, if required.

5. SELECTION PROCEDURE:

Handyman / Handywomen

(a) Screening
(b) Physical Endurance Test

The selection procedure will be on the same day as for the walk-in date or on the subsequent day(s). The outstation candidates are advised to make their own arrangement of lodging and boarding at their own cost, if required.

6. Relaxation in age for Ex-servicemen: As per Government guidelines

7. HOW TO APPLY :

Applicants meeting with the eligibility criteria mentioned in this advertisement, as on **1ST January 2021**, are required to ***WALK-IN in person,*** to the venue, on the date and time as specified above along with the Application Form duly filled-in & copies of the testimonials/certificates (as per attached application format with this advertisement) and non-refundable **Application Fee of Rs.500/-** (Rupees Five Hundred Only) by means of a **Demand Draft** in favour of "**AI AIRPORT SERVICES LIMITED**.", payable at **Mumbai**. No fees is to be paid by Ex-servicemen / candidates belonging to SC/ST communities. Please write your Full Name, & Mobile No. at the reverse side of the Demand Draft.

(i) A recent (not more than 3 months old) colored passport size photograph of the full face (front view) should be pasted neatly in the space provided in the application form.

(ii) Self-attested copies of the supporting documents in respect of Item Nos.**3, 4, 8, 11, 12, 13, 14, 16** & **17** of the Application Form must be submitted along with the application. **Original Certificates should not be submitted along with the application but should be brought for verification**. The Company is not responsible for returning any original copy/ies of Certificates /Testimonials submitted with the application.

(iii) Candidates belonging to OBC category must submit a duly attested photocopy of the Caste Certificate in the format as prescribed by Government of India, issued by the Competent Authority. The certificate, inter-alia, must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservation for OBC in civil posts and services under the Government of India. The Certificate should also contain the '**Creamy Layer' Exclusion clause**. The OBC Certificate produced by the candidates should be as per the Central List of OBCs published by the **Govt. of India and not by the State Government.**

(iv)Applicants working in Government / Semi-Government / Public Sector Undertakings or autonomous bodies, must walk-in with the completed Application Form routed through proper channel or along with "No Objection Certificate" from their current employer.

8. GENERAL CONDITIONS :

(i) The short listed suitable candidates will be considered for engagement on a Fixed Term Contract basis, subject to their turn in merit order, availability of vacancies in consideration with reservation for SC/ST/OBC. The prospective candidate should be fit to carry out the duties of the post.

(ii) Period of Contract: Fixed Term Contract basis, if offered. This Contract could also be terminated earlier at the discretion of the Management during the tenure of contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India.

(iii) Consideration of SC/ST/OBC/Ex-Servicemen/Economically Weaker Section candidates will be as per the Government Directives on reservation of posts.

(iv)SC/ST candidates walked-in on the specified dates and are eligible for the post, residing beyond 80kms. from the venue, and not employed in any Government / Semi-Government / Public Sector Undertaking or Autonomous Bodies, will be reimbursed second class to & fro rail / bus fare by the shortest route as per rules, subject to submission of a request in the prescribed format and on production of evidence to that effect.

(v) Applications which are unsigned / incomplete / mutilated / received by post / courier services, will not be considered.

(vi) The applicants must ensure that they fulfill all the eligibility criteria, as on **01st January 2021** and that the particulars furnished by them in the application are correct in all respects. At any stage of the Selection Process, if the particulars provided by the applicants in the application or testimonials attached/provided are found incorrect / false or not meeting with the eligibility criteria prescribed for the post, the candidature is liable to be rejected and, if appointed, services will be terminated, without giving any notice or reasons therefore.

(vii)Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as **DISQUALIFICATION**.

(viii) Prescribed format of Application is given below:

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AI AIRPORT SERVICES LIMITED

(formerly known as AIR INDIA AIR TRANSPORT SERVICES LIMITED)

ADVT : Jan 2021

For Office Use Only

Advertisement	Employment Exchange	SC/ST/ OBC/EWS /GEN/ Ex-SM	Token No.	Eligible/ Not-Eligible (E/NE)	Remarks
Token / slip issued at the time of Registration to be attached with Application			Signature of the registering Officer		

FORMAT OF APPLICATION

Paste
Recent colour Photograph & sign across

To,

AI AIRPORT SERVICES LIMITED
(Formerly known as AIR INDIA AIR TRANSPORT SERVICES LTD.)
Air India Unity Complex,
Pallavaram Cantonment,
Chennai 600 043

POSITION APPLIED FOR *:* _____

Selected Station : Chennai

WHETHER THRU EMPLOYMENT EXCHANGE (IF YES) : **YES / NO**
EMPLOYMENT REGISTRATION NO. _____
(ALSO ATTACH COPY OF REGISTRATION CARD)

1. Full Name : (In BLOCK letters)

_____
First *Middle* *Surname*

2 Father's Name : _____

3. Date of Birth : (DD / MM / YYYY) _____

4. Place and State of Birth : _____

5. Address for correspondence :

_____

_____

Pin Code _____ **State :**_____

a) Telephone No. : Residence (with STD Code): _____

b) Mobile No. : _____c) Email id :_____

(Mandatory) (Mandatory)

6. Gender : Male / Female

7. Marital Status : Mark **'X'** in appropriate box.

Unmarried	Married	Divorcee	Widow (er)	Separated

8. Nationality : _____ 9.Religion : _____

10. Mother Tongue : _____

11. PAN No : _____12. Aadhar Card No. _____

13. a) Whether SC / ST / OBC / EWS / GENERAL :(ALSO MENTION SUB-CASTE)

Sub-Caste	SC	ST	OBC	EWS	General

(Indicate Category to which you belong by marking **'X'** in the appropriate box.)

If SC/ST – attach copy of the Caste Certificate.

If OBC, furnish latest Certificate including the "Non-Creamy layer clause". OBC community should be as per the Central List of OBCs published by the Government of India

If EWS, furnish copy of income and asset certificate in the prescribed format.

b) Whether Ex-Serviceman : Yes / No

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether from Police Services : Yes / No
(Furnish details)

d) Whether working in any Govt : Yes / No
Semi-Govt. / Public Sector Undertaking or autonomous body
If "Yes", enclose "No Objection Certificate"

14. Educational Qualifications : (Matriculation / SSC onwards)

Examination(s) Passed (Specify Degree e.g.BA/BSc/BCom, etc. / Diploma / Course)	**Name of the University / Institution**	**Date, Month & Year of Passing**	**Duration**	**Percentage of marks (Class / Division)**
10th (SSC)				
12th (HSC or Pre-Degree)				
Degree(Graduation) 1st Year _____				
2nd Year _____				
3rd Year _____				
4th Year ____				
Post Graduate Degree Discipline- 1st Year 2nd Year				
Any other (specify) _____ _____				

15. Fluency in languages : Mark **'X'** in appropriate column.

Languages	**Read**	**Speak**	**Write**	**Remarks***
a) English				
b) Hindi				
c) Local (Specify)				
d) Mother Tongue				
e) Others (Specify)				

* Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate.)

16. Work Experience :

Name of the Organisation	Post Held	Period of Service		Nature of Job
		From	To	

17. Particulars of Driving Licence held:

Type of Licence, eg., LMV /HMV	Licence No.	Date of issue	Valid upto

18. Particulars of Demand Draft issued -
(in favour of **AI Airport Services Limited.** payable at **MUMBAI**)

Name & Address of the Issuing Bank & Branch	**Date of Issue**	**Demand Draft No.**	**Amount**
			Rs.500/-

19. Relatives working in Air India Ltd. or its subsidiary companies.

Name	Designation	Company	Relationship

19. **<u>Declaration</u> : I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement**. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefore.

Place : _____ _____

(Signature of applicant)

Date : _____

List of Documents (copies) to be attached with the Application :

(Please also bring all ORIGINAL DOCUMENTS/CERTIFICATES for verification)

i)	Application Fee, wherever applicable	
ii)	School Leaving Certificate	
iii)	10th Std / Matriculation Mark-sheet & Passing Certificate	
iv)	12th Std / Pre-Degree Mark-sheet and Passing Certificate	
v)	1st Year Graduation Mark-sheet	
vi)	2nd Year Graduation Mark-sheet	
vii)	3rd Year Graduation Mark-sheet	
viii)	4th Year Graduation Mark-sheet	
ix)	Degree Certificate or Provisional Degree Certificate	
x)	MBA-(Mark Sheet of each year and Post Graduation Degree Certificate/ Provisional PG Degree Certificate)	
xi)	Diploma / ITI / NCTVT certificate	
xii)	Caste Certificate in case of SC / ST /OBC candidates	
xiii)	Discharge Certificate in case of Ex-Servicemen	
xiv)	Experience Certificate	
xv)	Nationality / Domicile Certificate	
xvi)	PAN Card Copy	
xvii)	Aadhar Card Copy	
xviii)	Income and Asset Certificate in case of EWS candidates	
xix)	Xerox copy of Driving Licence (Both front & back)	

"This certificate MUST have been issued on or after 1st January 2015."

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kum. _____ Son/Daughter of Shri/Smt. _____ of Village/Town _____ District/Division _____ in the _____ State belongs to the _____ Community which is recognized as a backward class under:

(i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in the _____ District/Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

District Magistrate/
Deputy Commissioner, etc.

Dated:

Seal

NOTE: (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:
(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
(iii) Revenue Officer not below the rank of Tehsildar and
(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.
Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Smt/Kumari _____Son/Daughter of_____
Village/Town_____./District/Division*_____of the_____ State/Union Territory belongs to the_____ Caste*/Tribe which is recognised as a Scheduled Caste/Tribe under :

*The Constitution Scheduled Castes Order, 1950.
*The Constitution Scheduled Tribes Order, 1950.
*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;
*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;
[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act,1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]
The Constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956.
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976
The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.
*The Constitution (Pondicherry) Scheduled Castes Order, 1964.
*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
*The Constitution (Nagaland) Scheduled Tribes Order, 1970.
*The Constitution (Sikkim) Scheduled Castes Order, 1978
*The Constitution (Sikkim) Scheduled Tribes Order, 1978
*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
*The Constitution (SC) Orders (Amendment) Act, 1990.
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.
*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati* _____ father/mother* _____ of Shri/Shrimati/Kumari _____ of Village/Town* _____ in /District/Division* _____ of the State/Union Territory* _____ who belongs to the _____Caste*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari* and /or*his/her* family ordinarily reside(s) in Village/Town* _____ District/Division* of the State/Union Territory * of_____.

Place _____ Signature _____
Date _____ Designation _____ (with seal of Office)
State/Union Territory _____

* Please delete the words, which are not applicable.
@ Please quote specific Presidential Order
% Delete the Paragraph, which is not applicable

Note : (a) The term ‘ordinarily reside’(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1.District Magistrate / AdditionalDistrictMagistrate / Collector / DeputyCommissioner / AdditionalDeputy Commissioner/Deputy Collector / 1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned. 6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).

Annexure-I

Government of .....
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date: _____

VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District_____ in the State/Union Territory _____ Pin Code_____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family"** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office_____
Name _____
Designation _____

Recent Passport size attested photograph of the applicant

*Note1:. Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The Income and Asset Certificate issued 'by any one of the following authorities in the prescribed format as given in Annexure-I shall only be accepted as proof of candidate's claim as 'belonging to EWS: -

(I) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional' Deputy Commissioner/ 1st Class Stipendary 3 Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate! Executive Magistrate/ Extra Assistant Commissioner

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.