



No. NIE/PE/Advt/Mar-2021/22

Date: 05.03.2021

**SKILL TEST/ WRITTEN TEST/ WALK-IN INTERVIEW**

Candidates are invited to attend Skill Test/ Written Test/ Walk-in Interview between 9.30 AM to 10.00 AM for project posts under the various projects on contract basis as detailed below (please refer website for changes if any in the date of interview)

1	<b>Name of the Project</b>	<b>MRHRU, Sirwar, Raichur, Karnataka</b>
	<b>Name of the post</b>	<b>Project Data Entry Operator (Grade A)</b>
	<b>Place of Interview</b>	<b>ICMR – NIE, Chennai</b>
	<b>Date of interview</b>	<b>17.03.2021</b>
	<b>No. of posts &amp; Category</b>	01 (SC)
	<b>Place of posting</b>	Model Rural Health Research Unit, Sirwar,Raichur, Karnataka.
	<b>Essential Qualification</b>	<ul style="list-style-type: none"><li>• Intermediate or 12<sup>th</sup> pass from a recognized board</li><li>• A speed test of not less than 8000 key depressions per hour in English language through speed test on computer</li></ul>
	<b>Desirable Qualification and Experience</b>	Typing certificate in English Lower / Higher issued by State Board
	<b>Remuneration</b>	Rs.17,000/- Per month
	<b>Age Limit</b>	SC – 30 years (including 5 years age relaxation)
	<b>Nature of Duties</b>	<ul style="list-style-type: none"><li>• Entry and maintenance of data and records</li><li>• Helping in project coordination and execution</li><li>• Liaisoning between NIE, Chennai and MRHRU Sirwar, Raichur</li><li>• May require frequent travel between NIE and Sirwar</li><li>• Any other project related work assigned by superior officer / PI / Nodal Officer / Director</li></ul>
<b>Duration</b>	Up to 31.03.2021 (may be extended depending upon extension of the scheme and satisfactory performance)	

2	<b>Name of the Project</b>	<b>NACO – HIV sentinel surveillance</b>
	<b>Name of the post</b>	<b>Project Data Entry Operator (Grade A)</b>
	<b>Place of Interview</b>	<b>ICMR – NIE, Chennai</b>
	<b>Date of interview</b>	<b>17.03.2021</b>
	<b>No. of posts &amp; Category</b>	10 (UR – 04; EWS – 01; OBC – 03; SC – 02)
	<b>Place of posting</b>	ICMR – NIE, Chennai
	<b>Essential Qualification</b>	<ul style="list-style-type: none"> <li>• Intermediate or 12<sup>th</sup> pass from a recognized board</li> <li>• A speed test of not less than 8000 key depressions per hour in English language through speed test on computer</li> </ul>
	<b>Desirable Qualification and Experience</b>	Typing certificate in English Lower / Higher issued by State Board
	<b>Remuneration</b>	Rs.17,000/- Per month
	<b>Age Limit</b>	UR – 25 years EWS – 25 years OBC – 28 years (including 3 years age relaxation) SC – 30 years (including 5 years age relaxation)
<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>• Data entry work</li> <li>• Administrative work related to the project</li> <li>• Any other work assigned by the PI / Co – PI / Supervisory officer</li> </ul>	
<b>Duration</b>	3 months (Renewable for the project duration subject to performance and project requirement)	

## **Instructions to the candidates for Walk in Interview**

1. Please bring the filled in application with one set of photocopy of qualification and experience and other testimonials.
2. Candidate should submit all certificates / testimonials in original for verification. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.
3. Age relaxation is admissible in respect of SC / ST / OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects) and Ex-Servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
4. Experience certificate should clearly state the nature of work during the period of employment. Appointment order, pay slip and offer of appointment will not be accepted in place of experience certificate. Experience certificate should contain salary per month and duration.
5. No-Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
6. The above said post is Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
7. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
8. TA/DA will not be paid by NIE for attending the written test/interview.
9. The Director, ICMR-NIE reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
10. Any further information may be downloaded from ICMR-NIE website (Careers) which will be updated from time to time.
- 11. Date of Walk-in Interview may be changed due to administrative reasons, hence, candidates are advised to check website before appearing Walk-in Interview.**

The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof.

*Canvassing and bringing pressure in any form for short listing, interview and employment will be a disqualification and barred from selection process.*

**DIRECTOR**

**APPLICATION FORM FOR THE PROJECT POST****ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY**

Second Main Road, TNHB, Ayapakkam, Chennai – 600 077

RECENT  
PASSPORTSIZE  
COLOUR  
PHOTO

Application for the post: \_\_\_\_\_

Project: \_\_\_\_\_

1)	<b>Name (full in block letters)</b>											
2)	<b>Father's Name</b>											
3)	<b>Mother's Name</b>											
4)	<b>Date of birth (dd/mm/yyyy)</b>	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> -----Years -----Months -----Days										
5)	<b>Sex</b>											
6)	<b>Applying under SC /ST / OBC/EWS/General</b>	<b>General/SC/ST/OBC/EWS(Circle the appropriate)</b>										
7)	<b>Are you Physically handicapped</b>	YES /NO										
8)	<b>Address for communication with pin code</b>	Applicant Name : S/o/D/o/C/o: Door No : Street : Village/Town: Post : District : Pin code :										
9)	<b>Mobile/Phone No.for contact</b>											
10)	<b>Email ID (mandatory)</b>											

**11) Educational Qualifications**

No.	Exam Passed	Board /University	Year of Passing	% of Marks

**12) Experience**

Sl. No	Name of the Institution	Nature of employment*	Date of joining	Date of leaving	Years	Months	Days
<b>Total</b>							

\* Provide Certificate of proof in support of your claim.

**13) Publications (attach separate sheet, if space is not enough)**

Sl. No.	Title of the paper	Name of the journal	First/co/ corresponding author	Impact Factor

**14) Books/Chapter (attach separate sheet, if space is not enough)**

<b>Sl. No.</b>	<b>Title of the Book</b>	<b>ISBN</b>	<b>Role: Author/Editor etc.</b>

**15) Projects (attach separate sheet, if space is not enough)**

<b>Sl.No.</b>	<b>Name of the project</b>	<b>Budget (in Rs.)</b>	<b>Funding Agency</b>	<b>Role: PI/Co-PI</b>

**16) Awards (attach separate sheet, if space is not enough)**

<b>Sl.No.</b>	<b>Name of the award</b>	<b>Type: National/International etc.</b>	<b>Description of the award</b>

**17) Candidate, if currently working in ICMR-NIE Project, please give details:**

Sl.No .	Name of the Project	Designation of the Candidate	Contract period		Years	Months	Days
			From	To			

\* NOC from the PI should be enclosed.

**18) Whether any relative is employed in ICMR, if Yes, please give details:**

**19) Any other information:**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature / appointment shall be liable for cancellation / termination without notice or any compensation in lieu thereof.

Place:

Date:

**Signature&**

**Name of the Candidate**