



**SELECTION OF VIGILANCE PERSONNEL ON DEPUTATION BASIS**

**COMPANY PROFILE**

Bharat Heavy Electricals Limited (BHEL), India's premier engineering and manufacturing enterprise provides World class products and services and caters to core sectors of the Indian economy viz., Power Generation and Transmission, Renewable Energy, Defence, Aerospace, Oil & Gas with over 180 product offerings to meet the needs of these sectors. With a widespread network of 16 Manufacturing Facilities, 02 Repair Units, 04 Regional Offices, 08 Service Centres, 1 Subsidiary, 3 active Joint Ventures, 15 Regional Marketing Centres, 3 Overseas Offices and current project execution at more than 150 project sites across India and abroad, BHEL manufactures a wide range of high quality & reliable products adhering to national and international standards.

The Company has its footprint in all the inhabited continents of the world with references in 83 countries and has achieved turnover of Rs 22,066 Crores in 2019-20.

*BHEL invites applications from the Indian Nationals working in Central/ State Govt. Departments/ PSUs/ Government Owned Business Organizations/ Autonomous bodies/ CVC/ CBI/ State Anti-Corruption Bureaus/ CAPF / Indian Army for filling up the posts of Sr. Manager/ Deputy General Manager/ Sr. Deputy General Manager / Addl. General Manager in Vigilance function on deputation basis for an initial period of 02 years.*

Name of the Post - on Deputation basis	Educational Qualification	Pay scale* (Candidate should be working in corresponding pay scale to be eligible for respective post)	Upper Age Limit (Years)	No. of Vacancies (Total 04 Nos)
			As on 1 <sup>st</sup> February, 2021	
Sr. Manager / Dy. General Manager - Vigilance	Graduate with minimum 50% marks in aggregate from a recognized University/ Institute.  Preference will be given to candidates having degree in Engineering/ Law.	<b>CPSU Pay Scale (IDA):</b> Rs. 100000 – 260000 (2017 Pay Scale) or Rs. 43200 - 66000 (2007 Pay Scale) or an equivalent pay scale OR 3 years' experience in the IDA pays scale 90000-240000 or an equivalent pay scale.	<b>45 Years</b>	<b>02 Nos.</b>
Sr. Dy. General Manager/ Addl. General Manager - Vigilance		<b>CPSU Pay Scale (IDA):</b> Rs. 120000 – 280000 (2017 Pay Scale) or Rs. 51300-73000 (2007 Pay Scale) or an equivalent pay scale OR 3 years' experience in the IDA pays scale 100000-260000 or an equivalent pay scale.	<b>50 Years</b>	<b>02 Nos.</b>

## JOB DESCRIPTION/ SPECIFICATION

The Job Specifications for above mentioned positions are given below (Annexure - 1 & 2). Applicants must ascertain their eligibility as per the details in Job Description, before applying for the post.

## SELECTION PROCESS

Selection process will comprise of Personal interviews only.

## GENERAL INSTRUCTIONS:

- 1) Candidates must submit their application in the prescribed format only. (Annexure-3)
- 2) Candidates should apply by submitting the application in the prescribed format as per BHEL recruitment website (Advt Ref No. 01D/ 2021). The application form, complete in all aspects with the required documents (Educational Qualification, Experience details and proof of Current Pay scale/ Designation) must be sent in an envelope super scribed with "Application for the post of \_\_\_\_\_ on Deputation basis" to the following address:

**DGM (HR-CLG)**  
BHEL, Corporate Office  
BHEL House, Siri Fort  
New Delhi – 110049

Responsibility of forwarding the complete set of required documents, along with the application rests with the candidate. The last date for receiving the complete application forwarded through "Proper Channel" including Vigilance Clearance, format filled by HR Department, ACRs/ APARs/ Performance Scores etc., is 19<sup>th</sup> April, 2021.

- 3) Candidates should carefully read the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for this post. Since all the applications will be screened on the basis of information submitted by the candidate in the application form, the candidates must satisfy themselves of the suitability for the position to which they are applying. In case it is detected at any stage of selection process that the candidate does not meet the eligibility criteria and/or the candidate has furnished any incorrect/false information or has suppressed any material fact(s), the candidature of such a candidate is liable to be rejected. If any of the above shortcoming(s) is/are detected, even after selection, his/her services are liable for suitable actions including termination and prosecution.
- 4) The appointment will be on deputation basis for an initial period of 02 years. Any further extension in the period of deputation will be as per orders/ instructions of Government of India as applicable from time to time.
- 5) BHEL reserves the right to fill or NOT to fill any of the posts advertised, in the event or exigency so decided by the company.
- 6) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto shall be subject to jurisdiction of the Courts at Delhi.
- 7) Applications that are not in conformity with the requirements indicated in this advertisement/ incomplete applications/ those received after the last date will not be entertained.

8) Outstation candidates called for Interaction/ Interview will be paid AC 1st Class Railway fare or Economy Class Air Ticket, on actuals basis, only from the place of duty/residence to Delhi and back by the shortest route. The reimbursement of admissible amount will be made through transfer to their Bank Account on submission of RTGS/NEFT details by the concerned candidate and no cash will be paid on the spot.

9) 'Corrigendum' or 'Addendum' or 'Cancellation' to this advertisement, if any, shall be published only on the website of BHEL (careers.bhel.in) and will not be published in the newspapers. Therefore, the Applicants are advised to check the website of BHEL (careers.bhel.in) regularly

### IMPORTANT DATE

Milestone	Scheduled date
<b>For VIGILANCE PROFESSIONALS ON DEPUTATION BASIS</b>	
Last date of Submission of application forwarded through "Proper Channel"	<b>19.04.2021</b>

### Specifications for the Post of Sr. Manager / DGM (Vigilance) in BHEL

Post	Sr. Manager / DGM (Vigilance)
No. of Posts	02 (Two)
Pay Scale	100000-260000
Essential Qualification	Graduate with minimum 50% marks in aggregate from a recognized University/ Institute. Preference will be given to candidates having degree in Engineering/ Law.
Essential Experience *	<ol style="list-style-type: none"> <li>1. Should have experience of atleast 15 years in Central/ State Govt. Departments/ PSUs/ Government Owned Business Organizations/ Autonomous bodies/ CVC/ CBI/ State Anti-Corruption Bureaus/ CAPF / Indian Army.</li> <li>2. Applicant should be working in IDA scale 100000-260000 or an equivalent pay scale or Applicant should have at least 3 years' experience in the IDA pays scale 90000-240000 or an equivalent pay scale.</li> <li>3. Atleast 2 years' experience of working in Vigilance department dealing with vigilance matters such as complaint handling, investigation, drafting of charge sheet, departmental inquiry, anti-corruption cases, economic offences, inspection/ audit etc. in Central/ State Govt. Departments/ PSUs/ Government Owned Business Organizations/ Autonomous bodies/ CVC/ CBI/ State Anti-Corruption Bureaus/ CAPF / Indian Army.</li> </ol>
Upper age limit *	45 years
Tentative place of posting	Hyderabad, Bangalore, Chennai, Bhopal, Haridwar (as per requirement)
* As on 01.02.2021	

### Specifications for the Post of Sr. DGM / AGM (Vigilance) in BHEL

Post	Sr. DGM / AGM (Vigilance)
No. of Posts	02 (Two)
Pay Scale	120000-280000
Essential Qualification	Graduate with minimum 50% marks in aggregate from a recognized University/ Institute. Preference will be given to candidates having degree in Engineering/ Law.
Essential Experience *	<ol style="list-style-type: none"> <li>1. Should have experience of atleast 21 years in Central/ State Govt. Departments/ PSUs/ Government Owned Business Organizations/ Autonomous bodies/ CVC/ CBI/ State Anti-Corruption Bureaus/ CAPF / Indian Army.</li> <li>2. Applicant should be working in IDA scale 120000-280000 or an equivalent pay scale or Applicant should have at least 3 years' experience in the IDA pays scale 100000-260000 or an equivalent pay scale.</li> <li>3. Atleast 3 years' experience of working in Vigilance department dealing with vigilance matters such as complaint handling, investigation, drafting of charge sheet, departmental inquiry, anti-corruption cases, economic offences, inspection/ audit etc. in Central/ State Govt. Departments/ PSUs/ Government Owned Business Organizations/ Autonomous bodies/ CVC/ CBI/ State Anti-Corruption Bureaus/ CAPF / Indian Army.</li> </ol>
Upper age limit *	50 years
Tentative place of posting	Hyderabad, Bangalore, Chennai, Bhopal, Haridwar (as per requirement)
* As on 01.02.2021	



# BHARAT HEAVY ELECTRICALS LIMITED

## Application for deputation to BHEL

Coloured  
passport size  
photograph

Name of the post applied for \_\_\_\_\_

Preferred place of posting  
(from the options given)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Name (Shri/ Ms.) \_\_\_\_\_

Present Designation & Grade \_\_\_\_\_

Present Basic Pay \_\_\_\_\_ Grade Pay/ Level in Pay Matrix \_\_\_\_\_

Date of Entry in present grade \_\_\_\_\_

Date of Joining present Organization \_\_\_\_\_

Date of Birth (DD.MM.YYYY) \_\_\_\_\_ Age \_\_\_\_\_

Category : GEN/ SC/ ST/ OBC

### Educational Qualifications (Start with the latest)

Qualification/ Degree	University/Institute	Month/ Year (MM.YYYY) of passing & Division

(Add more columns if needed)

**Work Experience** (Start with the current posting and designation)

Designation	Place of posting	Grade & Designation	From DD.MM.YYYY format	To DD.MM.YYYY format	Nature of duties performed

(Add more columns if needed)

**Training Undergone**

Name of the Training / Programme	Agency	Date/Month/Year	
		From	To

(Add more columns if needed)

**Any Special Assignments/ Achievements**

S. No.	Assignments/ Achievements
1.	
2.	
3.	

(Add more columns if needed)

(Signature)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Information pertaining to Shri/ Ms. \_\_\_\_\_ for deputation to BHEL**

*(To be verified/ filled and forwarded by the concerned Estt./HR Deptt. along with Vigilance Clearance)*

A. Whether Vigilance Clearance has been obtained Yes / No

B. ACR APAR/ Performance Score for the last ten years *(to be filled by Parent Organization)*

Year	ACR / APAR/ Performance Score	Year	ACR / APAR/ Performance Score
2019-20		2014-15	
2018-19		2013-14	
2017-18		2012-13	
2016-17		2011-12	
2015-16		2010-11	

C. Medical History of the employee

1.	Whether the individual is suffering from any major ailment?	
2.	If yes, Name of the ailment & since when	
3.	Medical Fitness/status certificate may be enclosed	

D. Details of Dependant Members of the employee

S No.	Relations (Wife/ Son/ Daughter/ dependent parents)	Name	DOB	Whether suffering from any major ailment (Yes/No)	Name of the Ailment and since when
1					
2					
3					
4					

(Signature of officer forwarding the application with seal)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_