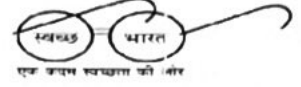


नॉर्दर्न कोलफील्ड्स लिमिटेड
(मिनिरात्र कंपनी)
(कोल इण्डिया लिमिटेड की अनुषंगी कंपनी)



Northern Coalfields Limited
(A Miniratna Company)
(A subsidiary of Coal India Limited)

अधि. स्था. विभाग/Executive Establishment Department



CIN- U10102MP1985GOI003160

An ISO: 9001, ISO: 14001 & OHSAS: 18001 Certified Company

पोस्ट-सिंगरौली कोलियरी, जिला- सिंगरौली, म.प्र., पिन 486889 / Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889

Phone: 07805- 266542, (FAX) 266640 email: gmecl.ncl@coalindia.in website : www.nclcil.in

No. NCL/SGRL/EE/Notification/Advisor(MM)/2022/3232

Date : 27.01.2022

NORTHERN COALFIELDS LIMITED

Notification for Engagement of Full Time Advisor (Material Management) in NCL as per CIL's policy for availing services of the retired CMD's/Directors/Sr. Level Executives, etc. as full time/ part time Advisors

Northern Coalfields Limited (A Subsidiary of Coal India Limited) invites applications for engagement of one (01) Full Time Advisor (Material Management) from retired executives of Material Management discipline of E8/E9 grade from CIL & its subsidiaries, PSUs/autonomous organizations of Central/State governments on fixed tenure basis for an initial period of one year which may be extended upto two years depending upon requirement and satisfactory performance. VRS optees will not be considered.

The eligibility criteria, terms of engagement, pay & allowances, other benefits are mentioned below.

Sl.	Particulars	Description
1.	Name of Post	Full Time Advisor (Material Management)
2.	No. of Posts	01 (One)
3.	Nature of work	As Full Time Advisor (Material Management), services will be utilized for assistance/advice to Directors/GMs/HODs/MM department as per requirement on day to day basis.
4.	Maximum age limit for eligibility	Not more than 65 years during the Contract period.
5.	Educational Qualification	Graduate of any discipline.
6.	Experience	Work experience in Material Management discipline with at least 10 years' experience at a Subsidiary Headquarter/Corporate office including Area/Project of a Coal Mining CPSU/PSU.
7.	Remuneration and other	(i) Consolidated monthly compensation/ Honorarium

Chatterjee
27-1-2022

Benefits

Grade of Retd. Executive	Compensation /Honorarium (Rs./month)
Retired E-9 grade executive	Rs. 1,20,000/-
Retired E-8 grade executive	Rs. 1,05,000/-

ii) **Conveyance charges:** Company shall provide conveyance for Full-time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charge.

iii) **Accommodation Facility:** Suitable company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as under:

For X Class Cities	For Y Class Cities	For Z Class Cities
24% of Consolidated Pay per month	16% of Consolidated Pay per month	8 % of Consolidated Pay per month

iv) **Re-imbusement for Mobile Telephones:** Re-imbusement for the use of mobile telephones based on the actual bills or ₹750/- per month whichever is less.

v) **Medical:** All executives of CIL covered under the Post Retiral Medical Benefits Scheme will continue to be governed by the said scheme. Those appointed, who were not under the roll of CIL, will be given the same coverage of benefit, if they are not covered under any post retiral medical scheme.

(vi) **Leave:** The Advisor shall be entitled for paid leave of 15 days in every six months spell in addition to the paid holidays in the establishment. The paid leave shall be regulated as per the provisions of EL (Earned Leave) applicable to the executive cadre employees under the CIL Executive Leave Rules. However, the paid leave admissible as above is not encashable. The accumulated leave shall stand lapsed on the expiry of each period of engagement of Advisor.

(vii) **TA/DA and other boarding/ lodging charges** shall be payable as per entitlement applicable to the existing executives of equal grades whenever tours are undertaken

(Signature)
27.1.2022

		for the jobs related to assignment.
8.	Terms & Conditions	<p>(a) The selected Advisor (Material Management) would be stationed at NCL, Singrauli and will be reporting to Director (Technical/Operations) NCL.</p> <p>(b) The engagement of Advisor (Material Management) shall be subject to Medical Fitness to be certified by Company Medical Officer.</p> <p>(c) Notice period for termination of contract – one month's notice or consolidated compensation amount from either side.</p> <p>(d) The Advisor will maintain all information/ documents/ materials gathered during the course of the engagement in strict confidence. They will not copy or make notes of such information/ documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/ documents/ materials gathered during the course of engagement for their own or anyone else's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by them or the company in the normal course of the engagement with the Company.</p> <p>The Advisor shall, while demitting the office, handover all information/ documents/ materials (in soft/ hard format) under their possession, during the engagement period, to the concerned HOD</p> <p>(e) Vigilance/ Departmental Clearances – The rules of promotion on the matter of Vigilance/ Departmental/ Safety clearances shall hold good on the matter of appointments/engagements of retired officials of Coal India Limited.</p> <p>Further, compliance to circular No. 07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for obtaining Vigilance clearance before engaging retired officials other than that of Coal India Limited.</p> <p>(f) Tax - In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>(g) Other Terms and Conditions will be as per CIL's policy in vogue.</p>

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The Application forms can be downloaded from NCL's website www.nclcil.in under the caption "Career-> Recruitment".

Cutoff date for the eligibility will be 12.02.2022.

Interested candidates fulfilling the above criteria may submit their resume along with following (self attested) documents:

1. Proof of Age (Matriculation Certificate).
2. Superannuation Notice.
3. Certificates of Qualification.
4. Details of Experience & Promotion.
5. Certificate of scale of pay.

These documents along with Application Format must reach in the office of "General Manager (Personnel-EE), NCL, Post – Singrauli, Distt-Singrauli (MP) PIN-486889" latest by **12.02.2022 by 3.00 PM** by Registered Post/ Speed Post or through email on gme.ncl@coalindia.in.

The applicant should super scribe "Application for the post of Advisor (MM) NCL" on the envelope. In case of Application through E-mail "Application for the post of Advisor(MM) NCL" should be mentioned in the subject.

Following important points may also be noted:

- (i) Applications received after 12.02.2022, 3.00 PM office/email of General Manager (Personnel-EE), NCL, Post – Singrauli, Distt-Singrauli (MP) PIN-486889 will not be considered and company will not be responsible for any postal delay/lost in transit in submission on application within specified time.
- (ii) NCL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments, if any, in this notification will be given in NCL website only.
- (iii) All correspondence with the candidates shall be made as per his/her address given in the application. However, important information will also be available at NCL's website. NCL reserves the right to shortlist candidates for personal talk for the selection of the post of Full Time Advisor (Material Management). No T.A. will be paid to any candidate for appearing in personal talk.


(S. S. Hassan)

General Manager (Personnel-EE)
Northern Coalfields Limited
Singrauli

Distribution:

1. Director(T/O)/Director(Fin & Pers)/Director(T/P&P), NCL
2. CVO, NCL
3. TS to Director(P&IR), CIL, Kolkata
4. TS to CMD, NCL
5. TS to Director(T/O)/Director(Fin)/ Director(Pers)/Director(T/P&P), NCL
6. All GM(P-EE)/HOD(P-EE) - CIL/MCL/ECL/BCCL/CCL/SECL/WCL/CMPDIL/NEC - For wide circulation in their Subsidiary Company
7. All GMs/HODs, NCL HQ
8. All GMs of Areas/Units, NCL.
9. CMS I/c NCL
10. GM(System) /HOD(System) - CIL/MCL/ECL/BCCL/CCL/SECL/WCL/CMPDIL/NEC - With a request for uploading of Notification on Company's website.
11. Manager(P-EE)/Dy. Manager(P-EE)-II NCL(HQ)
12. All Notice Boards, NCL HQ.


27.1.202

APPLICATION FORMAT

**FOR THE POST OF FULL TIME ADVISOR(MATERIAL MANAGEMENT) IN NORTHERN COALFIELDS
LIMITED, SINGRAULI**

- 1 Name (in block letter):
- 2 EIS No. (if retired from CIL):
- 3 Father/Husband's Name:
- 4 Present address for communication:
- 5 Contact Number:
- 6 Email ID:
- 7 Permanent address:
- 8 Caste- Gen/SC/ST/OBC:
- 9 Date of Birth :
- 10 Date of Superannuation with
Superannuation Notice No.:
- 11 Educational qualification:

12. Experience:

(A) Whether worked in Material Management discipline with at least 10 years' experience at a subsidiary Headquarter/Corporate office including Area/Project of a Coal Mining CPSU/PSU. (YES/NO)

(B) If Yes, details thereof:

S. No.	Name of Company with details	Details of Posting (Designation, Place of posting)	Period of Work		Nature of Work
			From	TO	

13. Detail of employment before superannuation:

Name of Organisation/ Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay(where applicable)	Discipline	Period of last post held	Remark

(Signature)
27.1.2022

14. Special Achievement (if any):

15. Details of any Vigilance/Departmental/Safety/Court/Police case (if pending):

16. Any other Information relevant to the post:

Declaration

I, _____ (Name), hereby certify that the details furnished by me in point no. 1 to point 16 are true to the best of my knowledge and belief.

Signature of the Candidate with date

List of Enclosures:


27.7.2012