



**COFFEE BOARD**  
**(Ministry of Commerce & Industry, Govt. of India)**  
**Central Coffee Research Institute**  
**Coffee Quality Division**  
**Bengaluru- 560 001**  
**Phone: 080- 2226 2868**  
[www.indiacoffee.org](http://www.indiacoffee.org)

RES/ANA/CQD/TA/2021-22/ 53

31.03.2022

*Coffee Board invites applications for the post of two Technical assistants purely on temporary and contractual basis at Coffee Quality Division of Coffee Board, Bengaluru.*

**Educational qualification:**

**Essential:** MSc in Biochemistry/Chemistry/Analytical Instrumentation.

**Desirable:** Food / Research Laboratory work experience with knowledge and hands-on experience in handling laboratory equipment and sample preparation.

**Eligibility:**

The Upper Age Limit should not exceed 35 years as on closing date of advertisement.

**Duration:**

Purely on temporary basis initially for two years which may be extended based on performance and the incumbent shall not have any claim for regular appointment under Coffee Board.

**Emoluments:** ₹20,000 per month (Fixed)

**Application Deadline:** Application will be accepted till **23<sup>rd</sup> April, 2022**

**How To Apply:** Interested candidates should send the application in the prescribed format available below this advertisement along with scanned relevant documents (convert into PDF Format) by email addressed to [cqd.coffeeboard@gmail.com](mailto:cqd.coffeeboard@gmail.com) on or before **23<sup>rd</sup> April, 2022**. Please mention "Application for the post of *Technical assistants*" in the subject line of the email.

**General Information / details about the posts**

1. The appointment is purely temporary and may be terminated at any time without notice or assigning any reason thereof. The Technical Assistant may also leave the assignment, on their own volition, by giving one month notice.
2. The incumbent shall not have any claim for regular appointment under Coffee Board.
3. The qualification prescribed should have been obtained from recognized Universities / Institutions.

4. The qualification prescribed is the minimum requirement and possession of the same does not automatically make the candidates eligible to be called for interview. The screened-in/shortlisted candidates will be called for interview before the Selection Committee. Communication shall be sent only to the screened-in/shortlisted candidates. Coffee Board will not entertain any correspondence on the issue of short-listing of candidates. The call letters for the interview to the short-listed candidates will be sent only by e-mail. Candidates who do not fulfill eligibility condition will not be considered for the interview.
5. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.

**Secretary  
Coffee Board**



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**FORMAT OF APPLICATION FOR TECHNICAL ASSISTANT**

<b>1</b>	<b>Name of the Applicant: (in block letters)</b>
<b>2</b>	<b>Date Of Birth:</b>

Affix your latest  
Passport Size  
Photograph here

<b>3. Address for Communication:</b>	
City:	Pin :
Phone No.:	
Email:	

**4. Details of University/ Institution Studied (10th onwards):**

<b>Degree / Examination Passed</b>	<b>Subjects/Area of specilaization</b>	<b>Institution</b>	<b>Year of Passing</b>	<b>Percentage Marks/CGPA</b>	<b>Class</b>

**5. Details of the MSc Project/Dissertation/Thesis:**

a	Title	
b	Duration	
c	Techniques/Instrument used	

**6. Experience (Teaching/Research/Industrial etc) if any:**

Name of the Organization	Designation	Period		Nature of Work
		From	To	

**7. Personal Information:**

a	Nationality	
b	Gender	
c	Marital status	
d	Father's/Spouse's Name	
e	Whether belongs to: UR / SC/ST/OBC/PH Category? (Please write as applicable)	

**8. Any other relevant information:**

**(Note: Incomplete applications will not be considered)**

## **DECLARATION**

I hereby declare that I have carefully read the instructions and particulars supplied to me and that the entries made in this application form are correct to the best of my knowledge and belief.

**Place:**

**Signature of the Applicant**

**Date:**