



NBCC (INDIA) LIMITED
(A Government of India Enterprise)
Advt. No. 09/2022

Date: 06/05/2022

NBCC (INDIA) LIMITED INVITES APPLICATIONS FROM RETIRED OFFICERS OF PSU/GOVT. TO BE ENGAGED AS EXPERT ON CONTRACT BASIS. APPLICATIONS ARE INVITED FROM THE WILLING APPLICANTS SATISFYING THE EXPERIENCE AND ELIGIBILITY CONDITIONS GIVEN BELOW LATEST BY 12/05/2022.

The Job specifications of the post are as under:

1	POST NAME	Expert
2	NO. OF POST	01 (one)
3	REMUNERATION	Rs. 85,000/- per month (Consolidated).
4	ELIGIBILITY CRITERIA	<p>a) Age: Not more than 65 years (as on closing date of receiving application)</p> <p>b) Qualification: Retired officers having Degree in Mass Communication/Journalism/Advertising & Public Relations or Degree in any discipline with at least one year Diploma in Mass Communication/Journalism/Advertising & Public Relations from a Government recognized University.</p> <p>Should have retired from the regular post in Government / PSU from E-4 Level in the scale of pay of Rs. 70,000-2,00,000/- (IDA) & above or Level 12- Rs. 78,800-2,09,200 /-(CDA) & above.</p> <p>c) Post Qualification Experience: Should have minimum 10 years of professional experience in PR/CC role in Government / PSU organization at corporate level.</p> <p>Desirable: Individual having marketing exposure.</p>
5	DUTIES RESPONSIBILITY	The duties and responsibilities includes (but not limited to) to tap the targeted customers for sales perspective, suggest road maps, sales strategies, coordinate with marketing agencies and explore avenues for maximization of sales etc.

JOB LOCATION:

Delhi (NCR)

BRIEF TERMS & CONDITIONS FOR ENGAGEMENT:

1. The engagement will be on contract basis (full time) initially for a period of one (01) year.
2. Only those Retired Officers who are clear from Disciplinary or Vigilance cases will be considered for engagement. The Disciplinary or Vigilance clearances for the purpose of engagement of Expert shall be taken through the vigilance department of Company or parent organization, as the case may be. In case a retired officer had served more than one organization, vigilance clearance will be obtained from all the organization where the retired officer has served during a period of 10 years prior to his retirement.

PROCEDURE FOR APPLYING:

Eligible and interested Retired Officers of Govt. /PSU should send scanned copy of the following documents through email at talent@nbccindia.com for the post of Expert latest by **12/05/2022** (Thursday) without which application will be rejected:

- a) Detailed Resume/Bio-data mentioning name of the post applied for, age, qualification, experience & last grade/level held on the date of retirement.
- b) Self attested copy of pass certificate of Degree in Mass Communication/Journalism/Advertising & Public Relations or Degree in any discipline with at least one year Diploma in Mass Communication/Journalism/Advertising & Public Relations.
- c) Self-attested copy of all Post Qualification Experience Certificate indicating clearly the date of joining and relieving of the posts [e.g. Service/Experience certificate, last pay slip, job assignment order (if any)].
- d) Self-attested proof of identification (Aadhar card, PAN card, Voter Identity Card, Indian passport etc.)
- e) One recent passport size color photograph.

SELECTION PROCEDURE:-

The Selection will be done by way of inviting applications first and shortlisting applicants on various criterion viz. their profile, age, educational qualification, experience etc by Selection Committee. Decision of NBCC will be final in this regard. The mode of selection will be will be through Personal Interview.

GENERAL CONDITIONS:

1. Applicants should read the complete advertisement carefully and ensure that he/she fulfills the eligibility criteria for the post advertised in all respects.
2. Candidature will be liable for cancellation at any stage if it is found that information furnished in the application is misleading/incomplete/false.
3. The cut-off date for determining the age, experience etc. shall be the closing date of receiving application i.e. **12/05/2022**. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and shall be used for calculating experience.
4. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
5. Prospective applicants are advised to visit NBCC website regularly for any corrigendum/addendum/errata in respect of the above advertisement.
6. Any queries/issues regarding above advertisement are to be addressed to NBCC only through email at talent@nbccindia.com.
7. Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
8. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Delhi. In case of any ambiguity / dispute arising on account of interpretation other than English, the English version shall prevail.

9. All correspondence shall be made through email only and no communication would be sent through courier/post or through any other mode.

IMPORTANT DATES:

Cutoff date for eligibility criteria (age, experience etc.)	12/05/2022
Closing Date for receiving application along with required supporting documents through Email.	12/05/2022 (Thursday)
