



# टीएचडीसी इंडिया लिमिटेड

## THDC INDIA LIMITED

(श्रेणी-क,मिनी रत्न, सरकारी उपक्रम)

(Schedule "A" Mini Ratna Government PSU)

**Dated: 21.06.2022**

### ENGAGEMENT OF 01 No. of ASSOCIATE FOR RETIRED EXECUTIVE FROM PSU/GOVT. ORGANIZATION/ORGANIZATION OF REPUTE

THDCIL is Schedule "A" Mini Ratna Government Public Sector Undertaking (PSU). It is one of the premier power generators in the country with installed capacity of 1587 MW with commissioning of Tehri Dam & HPP (1000MW), Koteshwar HEP (400MW), Dhukwan Small HEP (24 MW) and Wind Power Projects of 50MW at Patan, 63MW at Dwarka and 50MW Solar Power Project Kasargod.

The Equity of company is shared between NTPC and GoUP.

The Company was incorporated on 12<sup>th</sup> July 1988 to develop, operate and maintain the 2400MW Tehri Hydro Power Complex and other Hydro Projects. The Company has an authorized share capital of Rs.4000Cr. THDCIL is a Mini Ratna Category-I and Schedule "A" PSU.

Presently, THDCIL has three operational hydro power plants namely Tehri HPP (1000 MW), Koteshwar HEP (400 MW), Dhukwan Small HEP (24 MW), two operational Wind Power Plants namely Patan Wind Farm (50 MW) and Devbhumi Dwarika Wind Farm (63 MW) and one solar project (50 MW).

Presently, two hydro power projects namely Tehri PSP (1000 MW) & VPHEP (444 MW) and one Thermal Project namely Khurja STPP (1320 MW) are under construction.

THDCIL is consistently profit-making company since the commissioning of Tehri Dam & HPP in the year 2006-07.

THDCIL is looking to engage suitable and interested candidates as **Associates (E4/E5)** for a period of **1 year**.

#### **DETAILS OF THE QUALIFICATION, JOB PROFILE & ESSENTIAL QUALIFICATION:**

NAME OF POST	QUALIFICATION	JOB PROFILE	EXPERIENCE	UPPER AGE AS ON 01.07.2022
Associates	Graduation in any discipline. Ability of writing Shorthand and Typewriting in English at the speed of 80 wpm and 40 wpm respectively. Should have Diploma in Computer Application.	Should be capable of taking dictations and typing it accurately, maintaining confidential files, attending to phone calls, assisting to Sr. Officials in his day to day functions etc	Having more than 25 years of experience of working as Executive Secretary to Sr. Official in any Govt. Deptt. /PSU.	65 years

#### **COMPENSATION & BENEFITS:**

- Consolidated monthly compensation/honorarium Rs. 60,000 per month.
- Benefits as per THDCIL Associate Scheme

#### **HOW TO APPLY:**

Candidates are requested to send the application form in prescribed format and mail it to [thdcrecruitment@thdc.co.in](mailto:thdcrecruitment@thdc.co.in) on or before **01.07.2022**. After last day no application would be entertained.

#### **Note:**

**Applicants are advised to check the Career section of our website regularly for any updates**