

भारत कोकिंग कोल लिमिटेड
(एक मिनि रत्ना कंपनी)
(कोल इण्डिया लिमिटेड का एक अंग)
अधिकारी स्थापना
कोयला भवन, कोयला नगर,
धनबाद (झारखण्ड) 826005
सीआईएल: U10101JH1972GOI000918



BHARAT COKING COAL LIMITED
(A Mini Ratna Company)
(A Subsidiary of Coal India Ltd.)
EXECUTIVE ESTABLISHMENT
Koyla Bhawan, Koyla Nagar,
Dhanbad (Jharkhand) 826005
CIN U10101JH1972GOI000918

BCCL/EE//2022/ Sr. Advisor (Pers.)/825(A)

Dated: 25.07.2022

Notification for engagement of Sr. Advisor (Personnel) in BCCL.

Bharat Coking Coal Limited (A Mini Ratna Company) invites applications for engagement of one (01) full time Sr. Advisor(Personnel) from retired/retiring Directors from CIL and its subsidiaries, PSUs/autonomous organization of Central/State Government on fixed tenure basis for a period of six(06) months which may be extended. VRS optees will not be considered.

The eligibility criteria, terms of engagement, pay and allowances, other benefits are mentioned below:

No. of posts	01(One)										
Maximum age limit for eligibility	Not more than 65 years during the contract period.										
Educational qualification	Graduate with at least two years full time Post Graduate degree/program in Management with specialization in HR/ IR/Personnel Management from recognized Indian University/Institute with minimum 60% marks.										
Experience	<ul style="list-style-type: none"> Should have worked for minimum 02 years in CIL or its subsidiaries/PSUs/autonomous organization of Central/State Government in India as Director (Personnel) Experience of 10-15 years in various Personnel functions of Coal Industry. Expertise in implementation of Personnel policies & guidelines in Coal Industry. 										
Nature of work	To provide assistance to CMD, BCCL in all Personnel matters of BCCL										
Remuneration and other Benefits	<p>(i) Consolidated Monthly Compensation/Honorarium</p> <table border="1"> <tr> <td>Grade of Retd. Executive</td> <td>Compensation/Honorarium(₹/month)</td> </tr> <tr> <td>Retired Chairman/Director</td> <td>₹ 1,50,000/-</td> </tr> </table> <p>(ii) Conveyance charges: Company shall provide Conveyance for fulltime Sr. Advisor (Personnel) as per availability. However, where conveyance is not provided, he/she shall be eligible for 5% of consolidated pay per month as conveyance charges.</p> <p>(iii) Accommodation facility: Suitable Company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as under:</p> <table border="1"> <tr> <td>For X Class Cities</td> <td>For Y Class Cities</td> <td>For Z Class Cities</td> </tr> <tr> <td>24% of Consolidated Pay per Month</td> <td>16% of Consolidated Pay per Month</td> <td>08% of Consolidated Pay per Month</td> </tr> </table> <p>(iv) Reimbursement for mobile telephones- reimbursement for the use of mobile telephones based on the actual bills or ₹ 750/- per month whichever is less.</p>	Grade of Retd. Executive	Compensation/Honorarium(₹/month)	Retired Chairman/Director	₹ 1,50,000/-	For X Class Cities	For Y Class Cities	For Z Class Cities	24% of Consolidated Pay per Month	16% of Consolidated Pay per Month	08% of Consolidated Pay per Month
Grade of Retd. Executive	Compensation/Honorarium(₹/month)										
Retired Chairman/Director	₹ 1,50,000/-										
For X Class Cities	For Y Class Cities	For Z Class Cities									
24% of Consolidated Pay per Month	16% of Consolidated Pay per Month	08% of Consolidated Pay per Month									

	<p>(v) Medical - All executives of CIL covered under the Post Retiral Medical Benefits Scheme will continue to governed by the said Scheme. Those appointed, who are not under the roll of CIL will be given the same coverage of benefit, if they are not covered under any Post Retiral Medical Scheme.</p> <p>(vi) Leave- The Sr. Advisor(Personnel) shall be entitled for paid leave of 15 days in every six months in addition to the paid holidays in the establishment, The paid leave should be regulated as per the provisions of EL(Earned Leave) applicable to executive cadre employee under CIL Executive Leave Rules. However, the paid leave admissible as above is not encashable. The accumulated leave will stand lapsed on the expiry of each period of engagement of Sr. Advisor(Personnel).</p> <p>(vii)TA/DA and other boarding/lodging charges shall be payable as per entitlement applicable to the existing executive of equal grades whenever tours are undertaken for the jobs related to assignment.</p>
Terms & Conditions	<p>(i) The selected Sr. Advisor (Personnel) would be stationed at BCCL, Dhanbad and will be reporting to CMD, BCCL.</p> <p>(ii)The engagement of Sr. Advisor (Personnel) shall be subject to Medical fitness to be certified by Company Medical Officer.</p> <p>(iii) Notice Period for termination of contract — one month's notice or consolidated compensation amount from either side.</p> <p>(iv) The Sr. Advisor(Personnel) will maintain all information / documents/ materials gathered during the course of engagement in strict confidence. He/She will not copy or make notes of such information/ documents except in conjunction with the work for the Company. He/She will not indulge to anyone outside the Company or use any of the information documents/materials gathered during the course of engagement for his/her own or anyone's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by his/her or the Company, in the normal course of the engagement with the Company. The Sr. Advisor(Personnel) shall, while demitting the Office, handover all information/ documents/ materials (in soft/ hard format) under his/her possession, during the engagement period, to the concerned HOD.</p> <p>(v)Vigilance/Departmental Clearance- The rules of promotion on the matter of vigilance/departmental clearances shall hold good in the appointment/engagement of retired officials of Coal India Ltd. / subsidiaries as Sr. Advisor(Personnel). Further, compliance to circular No. 07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for obtaining Vigilance clearance before engaging retired officials other than that of Coal India Limited/subsidiaries.</p> <p>(vi) Tax- In case, payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>(vii) Other terms and conditions will be as per the CIL's policy in vogue.</p>

The Application Forms can be downloaded from CIL's/BCCL's websites www.coalindia.in and www.bccweb.in respectively under the caption "Career with CIL" and "Careers in BCCL" respectively.

Cutoff date for eligibility is 31.08.2022.

Interested candidates fulfilling the above criteria may submit their application along with following (self-attested) documents:

1. Proof of age (Matriculation Certificate)
2. Superannuation notice
3. Certificates of qualification.
4. Details of Experience & Promotion.
5. Certificate of scale of pay

These documents along with duly filled in application format should reach the office of General Manager (P/EE), BCCL, Koyla Bhawan, Dhanbad, PIN – 826005, latest by 02.08.2022 by 5.00 PM by Registered Post/ Speed Post or through email – gmeec.bcccl@coalindia.in

The applicant should superscribe "Application for the post of Sr. Advisor (Personnel) BCCL" on the envelope. In case of application through email "Application for the post of Sr. Advisor (Personnel) BCCL" should be mentioned in the subject.

Following important points may also be noted:

- i. Applications received via email/post after 02.08.2022, 5.00 PM in the office of General Manager (P/EE), BCCL, Koyla Bhawan, Dhanbad will not be entertained and the company will not be responsible for any postal delay/loss in transit in submission of application within specified time.
- ii. BCCL reserves the right to change the number of vacancies and cancel/ restrict/modify/ alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/ amendments, if any, in this notification will be given in CIL's/BCCL's website only.
- iii. All correspondence with the candidates shall be made as per his/her address/email, given in the application. However, important information will also be available at CIL's/BCCL's websites.
- iv. BCCL reserves the right to shortlist candidates for personal talk for the selection of the post of Sr. Advisor (Personnel). No T.A. will be paid to any candidate for appearing in personal talk.

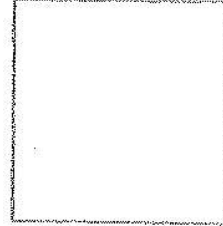

General Manager (P/EE)
BCCL

APPLICATION FORMAT

For the Post of Sr. Advisor (Personnel) in Bharat Coking Coal Limited

1. Name (in block letters):
2. Employee No. (retired / retiring till 31.08.2022):
3. Father's Name:
4. Present address for communication:
5. Contact No. a) Telephone:
b) Mobile:
6. E-mail ID:
7. Permanent Address:
8. Caste (Gen/ SC/ST/OBC):
9. Date of Birth:
10. Date of Superannuation with Superannuation Notice No.:
11. Educational Qualification:
12. Experience:
(A) Whether worked in any of the CIL or its subsidiaries/PSUs /autonomous organization of Central/State Government in India as Director (Personnel): (YES / NO)

(B) If Yes, details thereof:



S No	Name of the Company with details	Details of Posting (Designation, Place of posting)	Period of work		Nature of work
			From	To	

13. Detail of employment before/till superannuation:

Name of Organisation/ Deptt.	Last Post Held	Post	Grade	Basic Pay with Grade Pay (where applicable)	Discipline	Period of last post held	Remark

14. Special Achievement (if any):

15. Details of any Vigilance/Departmental/Court case (if pending):

16. Any Other Information relevant to the Post:

Declaration

I, _____ (Name), hereby certify that the details furnished by me in point no.1 to point 16 are true to the best of my knowledge and belief.

Signature of the
Candidate with date

List of Enclosures: