

## Terms and Conditions

WAPCOS Limited is an 'ISO 9001:2015 Govt. of India Undertaking requires Sr. Hindi Translator and Jr. Hindi Translator on Contract Basis. The requisite qualification and experience prescribed for the post are as under:

Name of the Post	No. of posts	Maximum Age	Qualification and Experience	Salary
Sr. Hindi Translator	01 (One)	40 Years	<p><b>Essential</b></p> <p>Post Graduate Degree in Hindi from a recognized university with English as a subject at Degree level or Post Graduate Degree in English with Hindi as a subject at degree level.</p> <p>Or</p> <p>Post Graduate Degree in any subject through Hindi medium with English as a subject at degree level</p> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Diploma in Translation from a Recognized University/Institute</li> <li>• Knowledge of Hindi and English typing</li> </ul>	Upto Rs.50,000/- P.M
Jr. Hindi Translator	01 (One)	40 Years	<p><b>Essential</b></p> <p>Post Graduate Degree in Hindi from a recognized university with English as a subject at Degree level or Post Graduate Degree in English with Hindi as a subject at degree level.</p> <p>Or</p> <p>Post Graduate Degree in any subject through Hindi medium with English as a subject at degree level</p> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Diploma in Translation from a Recognized University/Institute</li> <li>• Knowledge of Hindi and English typing</li> </ul>	Upto Rs.40,000/- P.M

- Those who are working in Govt. Departments/PSUs/Autonomous Bodies are required to apply through proper channel or produce no objection certificate.
- The posts are purely on temporary (Contract basis).
- Number of posts may vary as per requirement of the Company.

- Verification of antecedents may be done as per the requirement.
- Relevant experience will be given due weightage. For Sr. Hindi Translator 4 to5 years' experience & for Jr. Translator 1 to 3 years' experience shall be desirable.
- Age relaxation for SC/ST/OBC/PWBMD will be given as per Government Rules.
- Preference will be given to SC/ST/OBC/ PWBMD candidates if otherwise found suitable.
- Before sending application, the candidate must ensure that he/she fulfils the eligibility criteria and other norms mentioned in the advertisement.
- Original certificates are required to be brought along, at the time of appearing for the Written Test/Interview, for verification purpose only, the Company is not responsible for returning any original copy/copies of certificates/ testimonials submitted with the application.
- CVs should be in the prescribed proforma only (CVs submitted in other formats will be rejected.) along with photocopies of documents in support of date of birth, qualification, experience and proof of category etc.
- The mere fact that a candidate has submitted his/her application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for Written Test/Interview further for engagement.
- Interested candidates fulfilling the eligibility criteria may send their CVs in the prescribed proforma within 15 days from the date of advertisement i.e. on or before 14.09.2022 to

**Head (Personnel)**  
**WAPCOS Limited**  
**76-C, Institutional Area, Sector-18**  
**Gurugram, Haryana- 122015**

- For details and proforma visit our website [www.wapcos.co.in](http://www.wapcos.co.in) and for clarification call 0124-2399421-36 (Extn. 1329).