

17<sup>th</sup> Nov 2022



## Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT as a sub-recipient of Foundation for Innovative New Diagnostics (FIND) is implementing “Joint Effort for Eliminating TB (JEET)” Project in Karnataka State and invites applications for the following position from committed professionals the project JEET.

KHPT is seeking application for the following position.

## District Lead

Positions: 1

Location: Bangalore

## Qualification, Skills & Competencies

- Post Graduate with MSW/MPH/MBA with background in life sciences and 5 years' experience in NGOs
- MS Office Skills
- Knowledge of development principles, development sector landscape and technical sector updates
- She/ he should have had at least 3 years of experience in development sector, handling a team
- Building successful collaborative relationships with internal and external stakeholders
- Cross –cultural experience for Health –added advantage
- Experience of working with National TB/ HIV program in a managerial capacity will be an advantage
- Must have two-wheeler with valid driving license

## Roles and Responsibilities

- Counselling of Patients and their family members on health-related issues through tele calling
- Provide leadership to JEET project 's implementation activities at the district level
- Interface with Public Sector staff to ensure seamless implementation of project JEET
- Engage with key stakeholders who include the State PMU, the State/District TB Officials and community groups.

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- Represent project in any key district/City level TB meetings/Trainings
- Provide strategy to field level staff and ensure they achieve targets
- Report on field level activities and achievement on a periodic basis as and when required
- Conduct monitoring visits to validate a proportion (as decided with the PR) of the key indicators reported
- Assist field team in solving day-to-day operational challenges
- Conduct periodic project reviews
- Ensure team bonding and coordination of activities
- Participate in any key district/City level TB meetings
- Facilitate CMEs, Trainings and supervisory visits from the PR and State PMU
- Provide logistic management of LTBI drugs
- Enter into agreements with identified laboratories for X-ray's
- Develop of strategy for program implementation and operational support for JEET
- Provide hand-holding and carry out team building activities
- Plan for personnel requirements including training along with Supervisor and coordinate HR matters
- Function as local administrative head for the project at district level
- Report to PR / SPMU on the progress against the targets as per agreed timelines
- Submit reports and participate in national/state level reviews periodically as per project requirement
- Represent organisation in external engagements

### **Reporting**

The District Lead will be reporting to the Project Director – JEET, KHPT, Bangalore

### **Remuneration**

The remuneration for the above positions will be fixed in line with internal policies and market standards which will be fixed based on qualification, relevant experience, budget availability and interview performance.

**KHPT provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, individuals who are physically challenged with the required skills /knowledge and who are willing to travel are also encouraged to apply.**

**We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programmes and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.**

**The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.**

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## How to apply

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to [jobs@khpt.org](mailto:jobs@khpt.org). Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

### **The application should reach on or before 25<sup>th</sup> Nov 2022**

Please note that completed applications in the prescribed format will help us in shortlisting effectively.