



कॉफ़ी बोर्ड : COFFEE BOARD
(वाणिज्य और उद्योग मंत्रालय : Ministry of Commerce and Industry)
बेंगलुरु : BENGALURU

Ref: No. CB/Res/CQD/BTP/2022/197

Date: 31.10.2022

NOTIFICATION FOR ENGAGEMENT OF BARISTA TRAINERS

The Coffee Board (A statutory organization under the Ministry of Commerce and Industry, Government of India, Head Quartered in Bengaluru) has invited applications for engagement of Barista Trainers (5 Numbers) on Ad-hoc basic (Purely on temporary and contractual basis) in order to organize and train youngsters in India.

Scope of work:

With the Surge in Gourmet Coffee Roaster-cum Cafes and growing café culture in India, there exists a skill gap in professionally trained Barista. In order to bridge the gap, it is proposed to organize Barista Training Programs all over the country. The Barista Trainer's role requires creativity, flexibility, and commitment in creating a constructive learning environment with clear, specific, timely, and respectful coaching efforts. In order to strengthen the trainers a professional Barista Training will also be provided to the selected candidates who then has to organize the training program all over the country.

Eligibility conditions:

1. **Minimum qualification and experience prescribed:** Candidates with educational qualification of 12 + with minimum experience of 2 years as Barista and age not more than 40 years as on the last date of receipt of filled in application. The age relaxation of up to 3 years for SC & ST candidates is applicable.
2. **Preferable experience as Barista:** 5 years and above.
3. **Type of Employment:** Purely contractual in nature for a period of 11 months (extendible based on performance) and does not lead to any regular position in "Coffee Board".
4. The consolidated remuneration shall be 50,000/- (Rupees fifty thousand only) per month.
5. The salary of the trainers is contingent upon minimum of 2 programs per month.
6. If the performance and services of the contractual "Barista Trainer" is not satisfactory, the Board reserves the right to terminate the contract without assigning any reason or any kind of advance notice.
7. The contractual "Barista Trainer" must submit a minimum of one month notice if he or she wishes to quit from the contract.
8. The Barista Trainers will be entitled for 8 days Casual Leave and 2 days Restricted Holidays in a Calendar year on pro-rata basis and other General / Closed Holidays.
9. The Barista training fee spent for the candidate will be recovered fully in case of the trainer quits mid-way during the Barista Training Project period of one year.

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Responsibilities of the Barista Trainers:

1. Get trained by authorized trainers (will be arranged by Coffee Board) and attend all training sessions without fail.
2. Organize Barista training programs in various parts of the country (Registration of participants, transportation of materials required for training and arrangement of venue, food etc., for the participants in coordination with Coffee Quality Division, Coffee Board, Bengaluru).
3. Develop training kits and training materials.
4. Demonstrate proficiency as Barista Trainers and provide complete theoretical and practical knowledge to the participants
5. Possess interpersonal communication, time management, customer service skills.
6. Oversees trainee performance of essential functions related to coffee-based beverage preparation and service
7. Assists trainees with understanding proper customer services skills, safety procedures, cleanliness of work areas, etc.,
8. Performs other tasks assigned by the Competent Authority

General Instructions / Terms and Conditions:

1. The position that is being offered is on an ad-hoc basis and on contractual in nature.
2. The candidate must be a citizen of India.
3. Application in the prescribed format duly signed by the applicant, enclosing brief resume, experience certificates and copies of the testimonials (self-attested) should reach **the Divisional Head - Coffee Quality, Coffee Board, No.1, Dr. B.R. Ambedkar Veedhi, Bengaluru - 560 001 on or before 21.11.2022 either via by Speed Post or by email to cqd.coffeeboard@gmail.com**
4. Before applying, candidates are advised to ensure that they fulfil the stipulated eligibility criteria for the position.
5. Any attempt by the candidates, either directly or indirectly to influence the selection committee or other authorities of the Coffee Board will disqualify their candidature.
6. The prescribed essential qualifications are the minimum and possessing the same does not entitle for the candidates to be called for interview. Coffee Board reserves the right to short list the candidates to call for the interview.
7. Call letter for interview will be sent to E-mail IDs furnished by the candidates in their application or to their postal address.
8. The candidates must appear for personal interview and **demonstrate their Barista Skills** at Coffee Quality Division, Bengaluru at their own cost. Basic requirements like Espresso machine, Grinder and Blender will be provided by Coffee Board. Other accessories necessary such as coffee, barista tools etc., has to be arranged by the candidate.
9. For any queries, the candidates may contact the Coffee Quality Division via Email: cqd.coffeeboard@gmail.com
10. Further, calling candidates for interview will not be an assurance of whatsoever that they will be selected.
11. Coffee Board reserves the right to fill up or not to fill up any of the positions notified.
12. Proof of prescribed educational qualifications/work experience viz. marks cards, Degree Certificates etc./ date of birth and other certificates/ testimonials etc., in ORIGINAL should be produced at the time of interview.
13. The decision of the competent authority of Coffee Board with regards to eligibility or otherwise of any candidate based on evaluation of the application and particulars/records submitted with the application by the candidate shall be final.
14. Coffee Board will not make any correspondence with the candidates regarding their non-selection for the interview.
15. Coffee Board reserves the right to terminate the contract during the period of contract without giving any notice for whatsoever reason.
16. Any disputes arising out of this notification including the selection process shall be subject to the sole jurisdiction of the Courts of Law situated in Bengaluru, Karnataka only.



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Affix recent
passport size photo
(self-attested)

FORMAT OF APPLICATION FOR BARISTA TRAINERS ON CONTRACTUAL BASIS

1.	Name of the candidate: (in Block Letters) First Name-middle name-surname							
2.	Gender: (Male/Female)							
3.	Date of birth (Day-Month-Year): (Enclose Self attested copy of Age Proof)							
4.	Age as on the closing date of receipt of application (Years/Months/Days)							
5.	Are you a citizen of India by Birth/Domicile?							
6.	Father's Name							
7.	Mother's Name							
8.	Qualifications Acquired (Enclose Self attested copy of 12 th Class / Other degree and marks cards)							
9.	Previous work experience as Barista (Enclose letters from the employers)							
10.	Full postal address for correspondence with Pin Code							
11.	Permanent Address							
12.	Contact Details	<table border="1"><tr><td>Mobile</td><td></td></tr><tr><td>Telephone</td><td></td></tr><tr><td>E-mail ID</td><td></td></tr></table>	Mobile		Telephone		E-mail ID	
Mobile								
Telephone								
E-mail ID								

13.	Caste / Community: (SC/ST/OBC/General) (Enclose Self Attested copy of caste certificate)	
14.	Languages Known (Speak/Read/Write)	
15.	Reasons for applying for the position of "Barista Trainer "	

DECLARATION

I, hereby certify that the details mentioned in the application are true to the best of my knowledge and belief.

Signature of the Candidate

Place:

Date: