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Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT is seeking application for the following position.

Senior M & E Specialist

Positions: 1

Location: Bangalore

Qualification, Skills & Competencies

- Ph.D./ Post graduate in Statistics /Population Studies/ Economics/Sociology/ Social Work or other equivalent degree.
- At least 12 - 15 years of experience in M&E of large scale public health/development interventions.
- An experienced person in designing, implementation and management of monitoring and evaluation of large scale Public Health interventions with exceptional skills in data analysis and presentation.
- Broad and comprehensive understanding of the health and development sector and issues that beset marginalized communities.
- Comprehensive understanding of the multiple functions required to successfully plan, implement and resource a project.
- A conceptual thinker, who can integrate complex and varied systems, methodologies, theories and practice of problem-solving.
- Good interpersonal skills, tact, maturity, flexibility and an empathic approach.
- Must be able to plan and strategize using an evidence-based approach that includes analysis of quantitative and qualitative data.
- Position involves travel. Knowledge of local language will be an asset.

Roles and Responsibilities

- The Sr. M&E Specialist will supervise and manage the thematic M&E team to design and implement project M&E activities, ensuring that lessons learnt are integrated into project implementation to continuously improve the quality of interventions and outcomes.
- Develop frameworks and tools for data capturing, reporting and analysis
- Provide direction on project M&E to ensure the project/s achieves its goals and meet the

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- corresponding targets
- Develop and ensure implementation of the Performance Monitoring Plan (PMP) to capture project performance and results, through routine service delivery data reporting, assessments for process and outcome evaluations
 - Develop and oversee data flow pattern for the project/s, to ensure timely data collection and reporting
 - Use data to contribute towards strategic decision-making and project planning with thematic and strategic leads
 - Ensure quality of data through data verification procedures including routine data quality audits and adherence to process throughout the project lifecycle
 - Supervise a team of M&E professionals
 - Coordinate all M&E capacity-building activities with project staff, implementing partners and facility staff
 - Support research studies
 - Provide inputs on project reviews and prepare the dashboard to highlight and assess thematic progress and achievements.
 - Engage with Donors in presenting updates on M&E.
 - Any additional responsibilities assigned by the Thematic Lead as per the thematic /organization's requirement.

Reporting

The Senior M &E Specialist will report to Thematic Lead

Remuneration

The remuneration for the above positions will be fixed in line with internal policies and market standards which will be fixed based on qualification, relevant experience, budget availability and interview performance.

KHPT provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, individuals who are physically challenged with the required skills /knowledge and who are willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programmes and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

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How to apply

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before 14th Dec 2022

Please note that completed applications in the prescribed format will help us in shortlisting effectively.