



भारतीय प्रबंध संस्थान बंगलूर  
INDIAN INSTITUTE OF MANAGEMENT  
BANGALORE

Ref: IIMB/HR/RECT/2023/5

Date: 03 February 2023

<b>About IIMB</b>	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
<b>Industry/Service</b>	Higher Education
<b>Post/Job Title</b>	<b>Research Associate – Content Writer</b>
<b>Job Purpose</b>	Develop, document and disseminate knowledge created/gained from the planning & implementation of a large infrastructure Project.
<b>Job Type &amp; Duration</b>	Will be hired under Project Code. Non- Teaching Contract
<b>Reporting to</b>	Chief Operating Officer - SCMC
<b>Will also closely work with</b>	Internal: Faculty Members, Library, Analysts External: Clients, Funding Agencies, Corporates, Govt agencies
<b>No. of positions &amp; Job Location</b>	One Position in IIMB, Bannerghatta Road
<b>Principal Accountabilities &amp; Responsibilities</b>	<ul style="list-style-type: none"><li>• Responsible for capturing knowledge generated from a large infrastructure project in the form of book and case studies.</li><li>• Interacting with various stakeholders at the sponsoring organization to gather information and insights.</li><li>• Formulate periodic reports and presentations of progress to the sponsoring agency.</li><li>• Coordinate with internal and external stakeholders.</li><li>• Would be required to frequently visit and stay at Delhi.</li><li>• Perform other related duties as assigned</li></ul>
<b>Qualification and Personal Profile</b>	<ul style="list-style-type: none"><li>• Candidate must have obtained master's degree in any discipline. Candidate with degree in Journalism or English would be preferred.</li><li>• Candidate should have at least 2 years of experience in content creation with strong writing portfolio. .</li></ul>
<b>Other Skill and Ability Requirements</b>	<ul style="list-style-type: none"><li>• Writing skills - The candidate should possess strong writing skills</li><li>• Collaborative skills: Candidate must be able to work collaborative in a team-oriented environment,</li><li>• Communication skills: Candidate require excellent written communication skills for effective presentation of both technical and non-technical information.</li><li>• Organizational skills: It is essential that they are highly organized individuals with the ability to effectively prioritize workload and execute tasks successfully even when faced within tight deadlines,</li><li>• Positive attitude, a detail orientation and ability to interact with the senior leadership.</li></ul>
<b>Compensation</b>	As per Institute norms

Interested candidates may fill the application using the link: [here](#)

Closing date for applications is 16 February 2023. Only shortlisted candidates will be intimated.