



NOTIFICATION

NO.NIMH/PER(7)/RECT/ADVT-1/2023-24

Date: 19.04.2023

Applications are invited from the eligible candidates for the vacant posts under **Department of Epidemiology** as mentioned below in the prescribed form from the Indian Nationals for appointment **ON CONTRACT BASIS.**

Sl. No	Name of the Posts	No. of Posts Vacant
1	JUNIOR SCIENTIFIC OFFICER	01 post (UR)
2	DATA MANAGER	02 post (UR – 1, OBC – 1)
3	FIELD INFORMATION OFFICER	02 post (OBC – 1, EWS - 1)

The candidates may download the Application form from this Institute Website <http://www.nimhans.ac.in>.

The prescribed application processing fee of **Rs. 590/-** (including 18% GST) for UR, OBC & EWS candidates & **Rs. 295/-** (including 18% GST) in case of SC/ST candidates shall be paid through the “PAYMENT” link available in this Institute Website <http://www.nimhans.ac.in> and the detailed instructions for making payment is listed in the Annexure – 1 below. **No Payment is required for PwBD Candidates.**

The application in the prescribed form should be submitted along with the transaction/payment details for having remitted the prescribed application processing fee as stated above. The duly filled in application along with its enclosures has to reach The Registrar, NIMHANS, P.B No.2900, Hosur Road, Bengaluru-560029, India on or before **20.05.2023.**

Sd\
Director

1. JUNIOR SCIENTIFIC OFFICER

<u>No. of Post</u>	01 Post (UR)
<u>Educational Qualification</u>	Master’s Degree in Public Health (MPH) or M.Sc in Health Management or M.Sc in Biostatistics or M.D in Community Medicine/Preventive and Social Medicine or M.B.B.S from a recognized University.
<u>Experience</u>	Desirable: Experience in Public Health Research
<u>Upper Age Limit</u>	40 years
<u>Consolidated Pay</u>	Rs. 38,500/- P.M.
<u>Period</u>	On Contract basis initially for a period of one year & likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

2. DATA MANAGER

<u>No. of posts</u>	02 Posts (UR – 1, OBC – 1)
<u>Educational Qualification</u>	M.Sc Biostatistics/ MCA from a recognized University.
<u>Experience</u>	Previous experience is required in SPSS, Excel and Epi-info software and should be able to handle large data sets, data management and the analysis of the data.
<u>Upper Age limit</u>	40 Years
<u>Consolidated Pay</u>	Rs. 27,500/- P.M.
<u>Period</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

3. FIELD INFORMATION OFFICER

<u>No. of Posts</u>	02 Post (OBC - 1, EWS - 1)
<u>Educational Qualification</u>	Post Graduate qualification in Social Sciences (Social Work/ Sociology/ Psychology/ Economics or equivalent) from a recognized University. Previous experience along with an aptitude for field work is desirable.
<u>UPPER AGE LIMIT</u>	40 years
<u>Consolidated Pay</u>	Rs. 27,500/- P.M
<u>PERIOD</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

TERMS & CONDITIONS:

1. The application form should be downloaded from the Institute Website <http://www.nimhans.ac.in> & submitted along with required copies of certificates of the Age Proof, Academic Qualification, Experience Certificate, photo etc, so as to reach The Registrar, NIMHANS, P.B.No.2900, Hosur Road, Bengaluru – 560 029.
2. Any modification or Corrigendum will be updated in the Institute Website only.
3. **The prescribed application processing fee is Rs.590/- (including 18% GST) for UR, OBC & EWS Candidates and Rs.295/- (including 18% GST) for SC & ST Candidates) shall be paid through the “PAYMENT” link available in this Institute Website <http://www.nimhans.ac.in> and the detailed instructions for making payment is listed in the Annexure – 1 below. No Payment is required for PWBD Candidates.**
4. No applications shall be entertained if it is incomplete/received after the last date prescribed/not forwarded through proper channel. The institute will not take responsibility for postal delay if any.
5. If necessary, the Institute may not fill up any or all of the above posts and if so, no separate intimation will be given to the candidates.
6. No separate intimation will be given to the ineligible candidates.

7. For applying more than one post, candidates should send a separate application for each post along with the transaction/ payment details for having remitted the prescribed application processing fee for each post as stated above in Sl.No.03.
8. The Candidates will be selected on the basis of written exam which will be followed by skill test.
9. Candidates belonging to reserved category such as OBC, EWS, SC & ST may also apply for the vacancies notified against UR without relaxation in respect of Age as per O.M. No.36011/1/98-Estt. (Res) dated 01.07.1998.
10. Latest **OBC** Certificate in Annexure A format containing mention regarding Creamy Layer for OBC candidates in case of their claim against the said category. The said OBC certificate shall be in the format prescribed by GOI as per OM dated 29.12.1993. (order No.3) (Appended). Certificates not in the said format will be summarily rejected. Applications without such certification of BC/MBC without mention of Creamy Layer will be considered against UR Category only subject to eligibility. (For format kindly see Annexure A which is attached with this notification in website).
11. The person claiming reservation under **Economically Weaker Section** has to produce Income and Assets Certificate from the Competent Authority in proper format (Copy Enclosed in website notification as attachment). Candidates are informed to enclose the certificate along with application while submitting the application form. If candidates are failed to enclose the certificate, they will be not entitled for any reservation and will be considered against UR Category only subject to eligibility. (Kindly refer Annexure B and C which is attached with this notification in website).
12. If vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, it will NOT be carried forward to the next year as backlog.
13. The Number of Vacancies/Category-wise Vacancies may vary/likely to change at any stage of recruitment.
14. Age relaxation will be given as per GOI rules.
15. All the enclosures should be neatly tagged to the application and name of the post should be clearly specified in the application form.
16. Candidates are informed to write their email id in the application form and to regularly check their emails as call letter for the said posts will be sent through personnel.nimhans@gmail.com email only.
17. Interim correspondence will not be entertained and replied to.
18. The last date for receipt of filled in application together with the relevant documents is on or before **20.05.2023 up to 4.30 P.M.**
19. Cutoff date for calculation of age, experience is **20.05.2023.**

Sd\
Director

Annexure - 1

National Institute of Mental Health and Neuro Sciences, Bangalore.

Kindly follow the below steps to pay the application fees for the post you are applying through SB Collect:

1. Go to NIMHANS website, www.nimhans.ac.in, click **Payments** Tab to reach 'SB Collect' or
2. Click or copy paste to browser the link below for directly connecting to NIMHANS-SB collect. <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=215458>
3. One can also Select SB Collect from the Online banking page of SBI, www.onlinesbi.com, Select State 'Karnataka', Type of Institution "Educational", search and select the Institution "THE DIRECTOR, NIMHANS"
4. Read Disclaimer Clause and click on check box to proceed for payment.
5. Select Payment Category "**Application for Employment New**" from the drop down menu.
6. The application page will appear, fill all the required fields on the page by selecting the post you are applying for and the corresponding application fees from the drop down list as mentioned below and click on submit button.
Rs.590/- (including 18% GST) for UR, EWS & OBC Candidates and Rs.295/- (including 18% GST) for SC & ST Candidates). No Payment required for PWBD candidates.
7. The State Bank Collect payment verification page will appear where the payer has to click on the 'Confirm' button after verifying the payment details to proceed further.
8. The SBMOPS (State Bank Multiple Option Payment System) page is displayed with following options for payments.
 - a. Net Banking State Bank of India. Other Banks including Associate Banks.
 - b. Card Payments State Bank ATM-cum- Debit Card Other Banks Debit Cards. Credit Cards
 - c. Other Payment Modes - SBI Branch.
9. Choose the desired option and make the payment.
10. Print/Save the receipt online and attach the same with the main Application.

Subsequent Generation of payment receipt in SB Collect Page:

Login to Online SBI, Select SB Collect' link on the home page, Accept the 'terms and conditions' by clicking on the box. Click on 'proceed' button. Select Payment History on the left side. Two options i.e. date range for previous payments (if you do not remember reference number) or remembered reference number. Enter the date of birth and mobile no. in boxes provided will appear. Enter the 'Start Date and End Date', Enter the text as shown in the message. Click on 'Go' button.

The Payment status 'Paid' will be displayed. Click on 'PRINT'

Payment receipt will be displayed - Click on 'PRINT'

Note:

- Mandatory fields are marked with an asterisk (*)
- Date specified (if any) should be in the format of 'ddmmyyy'. Eg., 02082008
- For Amount fields, only numbers are allowed (fill not applicable fields with 0 (zero) and for free text fields (mandatory), following special characters are allowed: **./@-_&**
- In the address field no special characters are allowed.