

8<sup>th</sup> May 2023



## Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT received funding support from Wipro Care to design and implement Urban Comprehensive Primary Health Care model focussing on the poor and underserved with special attention towards maternal and child health in line with the GOI's initiative. The proposed pilot will be undertaken in one of the urban primary health centre, Singasandra, Bangalore urban district.

The main purpose of this position is to oversee and coordinate the project activities at the urban PHC level.

KHPT is seeking application for the following position.

## Community Coordinator

**Positions: 1**

**Location: Singasandra, Bangalore, Karnataka**

### Qualification, Skills & Competencies

- Postgraduate/graduate in Social Work/Social Science /other relevant degree /minimum 2-3 years of experience of implementing related programs at the block/district level.
- Working experience in the region (Bengaluru/south Karnataka) is desired.
- Fluency in written and spoken Kannada is a must and Knowledge of English language is desired.
- Knowledge and experience working in Government systems.
- Good communication, leadership and facilitation skills.
- Willingness and ability to travel extensively in field areas of Urban PHC in Bengaluru
- Prior experience of working in a RMNCH or CPHC related project is an added advantage.

### Roles and Responsibilities

- Is responsible for planning, implementation and monitoring the project at UPHC level

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- To ensure the training for CHWs, UPHC staff & FLWs
- Monitor and provide hand holding support to CHWs when needed.
- Conduct monthly review meetings of CHWs at UPHC level and submit reports on the progress of activities time to time.
- Build rapport and advocacy at the taluk level with the officials of Department of Health and Family Welfare (DoHFW), BBMP, Rural development and Panchayath Raj (RDPR), and other concerned departments.
- Conduct monthly review meeting with CHWs and update the progress
- To participate and contribute in the review meetings of the project.
- Participate in UPHC/District level meetings and reviews to update on the project.

### Reporting

The Community Coordinator will be reporting to the Project lead of the project.

### Remuneration

The remuneration for the above positions will be fixed in line with internal policies and market standards which will be fixed based on qualification, relevant experience, budget availability and interview performance.

**KHPT provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, individuals who are physically challenged with the required skills /knowledge and who are willing to travel are also encouraged to apply.**

**We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programmes and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.**

**The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.**

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## How to apply

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to [jobs@khpt.org](mailto:jobs@khpt.org). Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

**The application should reach on or before 15<sup>th</sup> May 2023.**

Please note that completed applications in the prescribed format will help us in shortlisting effectively.