



भा. कृ. अनु. प. - राष्ट्रीय कृषि कीट संसाधन ब्यूरो
ICAR - NATIONAL BUREAU OF AGRICULTURAL INSECT RESOURCES
डाक पेटिका संख्या २४९१, हे. कृ. फार्म डाकघर, बल्लारी रोड, बेंगलूरु - ५६००२४, इंडिया
P.B. No. 2491, H. A. Farm Post, Bellari Road, Hebbal, Bengaluru - 560 024, INDIA
Phone: 080-23511982; Fax: 080-23411961
Website: <http://www.nbair.res.in>; Email: hoa.nbair@icar.gov.in



F.No.NBAIR/ 2-1 /2023-24/ 606

Dated : 17.05.2023

To

The Directors/Project Directors of all ICAR Institutes/Project Directorates/NRCs/ZPDs

Sub.: Filling up the posts of Administrative Posts at ICAR-NBAIR, Bangalore on **deputation/permanent absorption/transfer** basis – reg

Sir/Madam

It is proposed to fill up the following vacant posts at ICAR-NBAIR, Bangalore on priority basis on **deputation/permanent absorption/transfer basis** among the eligible candidates who fulfil the requisite qualification as mentioned below. The deputation shall be initially for two years (Extendable by one year on satisfactory completion). The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of application.

Sl. No.	Name of the post	No. of posts	Pay level	Eligibility
1.	Assistant UR : 3 SC : 1	04	Pay Level – 6 in the pay matrix of 7 th CPC	Persons holding analogous post i.e. regular Assistants of ICAR Hqrs./Institutes. Or By deputation from amongst regular UDCs in an ICAR Institute/Hqrs having atleast ten years of regular service in the grade.
2.	Upper Division Clerk UR : 01	01	Pay Level-4 in the pay matrix of 7 th CPC	Persons holding analogous post i.e. regular UDC at ICAR Hqrs./ Institutes. Or By deputation from amongst regular LDCs in an ICAR Institute/Hqrs having atleast eight years of regular service in the grade.
3.	Lower Division Clerk 01 : PH (SC) 01 : OBC	02	Pay Level-2 in the pay matrix of 7 th CPC	Candidates holding the analogous post i.e. Lower Division Clerk of ICAR Hqrs./Institutes

It is requested that the aforesaid vacancy may be circulated amongst the eligible employees and necessary particulars of such candidates, who can be immediately relieved and who are willing to be considered for the post along with the copies of the CR dossiers for the last five years may please be forwarded in the enclosed proforma to this Bureau at an early date not later than 02.06.2023. A certificate to that effect that no vigilance/disciplinary case is pending or being contemplated against the candidate(s) may also kindly be furnished along with the particulars.

Incomplete applications or those received after the prescribed date and without CR dossiers/vigilance clearance certificate will not be entertained. While submitting the application, the candidates may be informed that the period of deputation may be revised later if any amendments are received from the Council regarding recruitment/promotion of UDC to the post of Assistants.

Administrative Officer

Admin. Officer / प्रशा. अधिकारी
ICAR-NBAIR, Bengaluru
भारतीय कृ. अनु. प. - राष्ट्रीय कृषि कीट संसाधन ब्यूरो

✓ Copy to I/C, AKIMU, ICAR-NBAIR
with a request to upload in NB AIR website



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PROFORMA

Application for the post of _____ on deputation/permanent absorption/transfer

1. Name of the candidate (in block letters) :
2. Name of the institute where candidate is working :
3. Postal Address
4. Date of birth/present age :
5. Date of appointment on regular basis in the present Post :
6. Educational qualification giving details of examination passed from matriculation onwards
7. Whether belongs to SC/ST/OBC :
8. Contact No.
9. Details of service including present post:

Name of the Institute	Post Held	Scale of pay	Period from to	Nature of duties performed

10. Other information, if any :

Declaration

I, _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of my information found false or incorrect at any time before or after the selection action may be taken against me and I shall abide by the decision of the Director, ICAR-NBAIR, Bangalore

Signature of the candidate

Certificate to be furnished by the Head of Department/Officer

Certified that the information furnished by the candidate has been verified from the office/service records and found correct.

It is further certified that no disciplinary action has been taken, initiate or being contemplated against the employee.

Date :

HEAD OF THE OFFICE/AO/Director